

KNODISHALL PARISH COUNCIL MINUTES OF MEETING HELD ON August 19th 2015

PRESENT : Cllr Staff (Chair) –Cllr Read, Cllr Wigg, Cllr McHardy, Cllr Pipe, Cllr Mayhew, SCC Cllr Smith, SCDC Cllr Haworth-Culf & Jones, Clerk J Harrison, 3 Members of the Public

1. **APOLOGIES** – Cllr Lister, Cllr Baly
2. **DECLARATION OF INTEREST** – Cllrs Wigg & Read item 9 - allotments
3. **MINUTES** – of meeting held on July 15th 2015: It was proposed by Cllr Wigg, seconded by Cllr Read and agreed by the Parish Council to accept the Minutes of the last meeting.

The Chairman closed the meeting to enable the SCDC Councillors to give their report.

Cllrs Haworth-Culf and Jones had prepared a detailed report, copy with main minutes and on the website. The chairman asked if anyone had questions, Mrs Cassidy asked why telephone calls from SCDC and SCC did not show the number calling.

The Chairman closed the meeting to the public and returned to the agenda

4. CLERK'S REPORT AND MATTERS ARISING

- a) The Clerk had reported footpath 18a, Judith Avenue paving (work to commence in August) and Post Office Road/B1069 (ref 00115469)
- b) A further letter had been sent to Flagship reference Hillcrest, they say it is not their responsibility, clerk contacted SCC for confirmation. SCC replied not their responsibility, Clerk to contact SCDC.
- c) Reported vehicle T487 XEG to PCSO Maples
- d) Contacted Mr Brewell reference Allotment 12
- e) Clerk arranged further keys to be cut for bollard – agreed to move bollard to centre of track.
- f) Clerk contacted Lark Valley Training, reference pesticide training for Cllr Wigg
- g) A reply was received from the Environment Agency – no consent is required to clear the pond, Clerk forwarded information to Cllr Baly who is liaising with Holmes
- h) Replies had been received from SCC reference Judith Avenue and the drainage problem in Leiston Road.
- i) The Clerk had reported a case of vandalism in the Playground to PCSO Maples.
- j) Cllr Wigg & The Clerk had met with Susan Stone reference flail mowing the Common, they were quoted £30 per hour for the work, and it is expected to take 2 days. Agreed by Council

5. PLANS

DC/15/2886/FUL – Red House Farm, The Green, Knodishall

Change of use existing agricultural building to garage outbuildings and extension of cartilage to permitted development ref 15/1845 – no objection

DC/15/2847/FUL – 16 Judith Avenue, Knodishall

Demolition of existing conservatory to provide space for erection of single storey extension. The new extension will be of a masonry construction and match the style and roof pitch of the original bungalow. – no objection

DC/15/3184/FUL – Sunnyside, School Road, Knodishall

Erection of a two storey extension. – no objection

6. PLAYGROUND

The Clerk met with J Alexander on 31st July to discuss the works to be carried out, quote to follow. Cllr Mayhew will arrange for the zip wire to be removed and taken to be repaired. Cllr Mayhew said that further funding needed to be available for the play area – agenda for September. Clerk to order 5 bags of chippings.

7. SCHOOL ROAD

Cllr Wigg, members of the village hall and the public had undertaken the work to School Road and it is to be completed on the 20th August.

8. CONCLUSION OF AUDIT

BDO had completed the audit and it was satisfactory. It was proposed by Cllr Mayhew, seconded by Cllr Pipe & agreed by the Parish Council to accept the Conclusion of the Audit. The Clerk will advertise this as required.

9. ALLOTMENTS

The clerk stated that allotment rentals were due 1st October for the year Oct 15 to Sept 16 and it was agreed to send a letter to allotment holders reminding them of the rental due and stating that if they no longer required their allotment to inform the clerk. It was proposed by Cllr Mayhew and seconded by Cllr Pipe for the rental to remain at £35 for the year Oct 16 to Sept 17.

10. NEW COUNCILLOR

The relevant notices had been displayed on the notice board and the Council were now able to co-opt a new Councillor. Cllr Wigg proposed Joanne Kerridge seconded by Cllr Staff and agreed by Council. Cllr Kerridge signed the Declaration of Acceptance and took her seat; Cllr Staff welcomed her to the Council.

SCDC Cllrs Haworth-Culf and Jones left the meeting

11. EMERGENCY PLAN

Cllr Staff had prepared a draft Emergency Plan, with further information required. Clerk to contact Village Hall & Methodist Hall. Cllr Staff is to write a further piece for the newsletter.

12. MATTERS RAISED BY PARISH COUNCILLORS

Cllr Wigg thanked everyone who helped with clearing the Ragwort from the common

Cllr Pipe asked for articles for the newsletter

Cllr McHardy mentioned the firebreaks on the Common

13. CORRESPONDENCE

Email from ROSPA play safe – inspection in Sept 2015

Email from Leiston Town Council reference their draft Neighbourhood Plan

Email from Methodist Hall, ref parking signs and flower pot – confirmed on resident's property.

14. FINANCIAL

The Clerk had prepared a copy of the Financial Statement showing the Council's financial position on 19TH August 2015. Proposed by Cllr Wigg, seconded by Cllr Kerridge

The Parish Council agreed to pay the following

• Hall Hire	17.00
• H Mayhew – Wages	163.20
• J Harrison – Salary	223.70
• (PAYE – DD)	55.80
• Screwbolt - Keys	10.51
• BDO – Audit Fees	120.00
• Peggs – Post Mix	23.60
• Coastal – Quadrant	4.03
• Coopers – Pins	1.09

The meeting was closed 8.35pm and the Chairman invited members of the public to speak.

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SCC Cllr Smith gave his report:-

Cllr Smith had attended a demonstration of the Speed Activated Signs and these should be operational in September and move location every two weeks.

The SCC draft budget is to be published in November with savings expected of £75M.

The SCC is working on the devolution of some services from Central to Local Government, the SCC need to submit their proposal by 4th September,

Mrs Cassidy asked if the area around the playground could be cleared because it has become isolated, she also asked if the Council had considered asking EDF for a donation towards machinery on the Common.

