

**KNODISHALL PARISH COUNCIL**  
**MINUTES OF MEETING HELD ON December 9<sup>th</sup> 2015**

**PRESENT :** Cllr Lister – Chair, Cllr Wigg, Cllr Staff, Cllr Baly, Cllr Read, Cllr Mayhew, Cllr Pipe, Cllr Kerridge, Clerk J Harrison, SCC Cllr Smith, 2 Members of the Public

1. **APOLOGIES** – SCDC Cllrs Haworth-Culf & Jones, PCSO Maples
2. **DECLARATION OF INTEREST** – None
3. **MINUTES** – of meetings held on November 18th 2015. It was proposed by Cllr Wigg seconded by Cllr Read and agreed by the Parish Council to accept the Minutes of the last meeting.

**4. CLERK'S REPORT AND MATTERS ARISING**

- a) The work to the pond had been carried out on the 25<sup>th</sup> November
- b) The clerk had obtained a price of approx. £20 for a baseball hoop
- c) The clerk had met with Marc Worne from Flagship reference Hillcrest. Mr Worne is to send confirmation of the areas which are Flagships responsibility according to Land Registry and arrange for the area of pavement opposite Rose Villas to be repaired.
- d) A letter had been sent to Helen Mayhew reference salary
- e) Information about the changes to external Audit for Smaller Authorities had been received, Council chose to continue to be opted in to the agreement
- f) Premier Toilet hire had apologised to collecting the toilet on the 1<sup>st</sup> rather than the 11<sup>th</sup> December as booked.
- g) The Police Report was received 1 offence of criminal damage – vehicle under £5000 (copy with main minutes)

**5. PLANS**

None received

**6. EMERGENCY PLAN**

Cllr Staff had prepared a draft plan and this was distributed for comments from Councillors

**7. NEW CLERK**

No applications had been received; SCC Cllr Smith had mentioned the vacancy as promised in his reports in the Leiston and Aldeburgh Gazettes, Clerk to continue to advertise.

**8. KNODISHALL COMMON**

Community Action had completed 3 wks work, Clerk is to ask for two further weeks in January. Cllr Wigg proposed making a fire sledge at an estimated costing of £400 this was seconded by Cllr Mayhew and agreed by Council. Cllr Wigg had arranged for top soil to be delivered to the Play Area to fill in the rabbit holes as per the inspection report. Cllr Pipe suggested working parties for the Common on Saturday 9<sup>th</sup> and Sunday 17<sup>th</sup> January. Cllr Wigg also mentioned the woodchip which has been delivered on to the Common which is in breach of the HLS agreement. Cllr Baly asked about the kerbs in the entrance to the track to the Common.

**9. AUTO-ENROLMENT**

The Clerk outlined to the Council its obligations under the scheme to provide a pension scheme for employees, prices to be obtained to comply to the scheme and future payroll arrangements.

**10. PRE-CEPT FOR 2016/17**

The Council allocation of funding for 2016/17 from SCDC would be £377.50, making the required pre-cept £13,418.00 for the year. Last year's precept was £12,995.00 divided by a tax base of 299.79 giving per household £43.39, this year would be £13,418.00 / 306.11 giving £43.83 per household an increase of 44p/1%. Proposed by Cllr Baly seconded by Cllr Kerridge and agreed by Council

**11. TEXTILE BANK**

The textile bank has a notice 'Closed until further notice' – clerk to ask to be removed.

**12. MATTERS RAISED BY COUNCILLORS**

Cllr Baly mentioned the litter by the playground now that this area has been cleared

Cllr Kerridge asked when the river would be cleared, car park maintenance and if anything was planned for the Queen's Birthday

Cllr Pipe said that the bin near the village hall had not been cleared again, and that the mobile library may be under threat

Cllr Read said that the dog bins had not been cleared

Cllr Staff mentioned the flooding on the B1069, Cllr Smith stated that this was on-going

Cllr Lister thanked Cllr Pipe for organising a Get Well card for Cllr McHardy

**13. CORRESPONDENCE**

Email for SCC – Traffic Order for Grove Road from 14<sup>th</sup> December for 3 days.

**14. FINANCIAL**

The Clerk had prepared a copy of the Financial Statement showing the Council's financial position on 9<sup>TH</sup> December 2015. Proposed by Cllr Staff, seconded by Cllr Wigg

The Parish Council agreed to pay the following

- Hall Hire 17.00
- H Mayhew – Wages 163.20
- J Harrison – Salary 223.70
- (PAYE – DD) 55.80
- Holmes – pond 720.00

The meeting was closed 8.20pm

.....

SCC Smith gave his report:

He stated that the Library service received funding from SCC but was now responsible for its allocation. SCC had not increased Council Tax since 2010, but due to the Chancellors increase in the living wage an increase of 2% special pre-cept may be introduced especially for social care. Consultation was still under way on the future of Fire/Rescue which has been controversial in Ipswich, but should mean no change in this area. He had attended a meeting of the Leiston Flood Group and the Knodishall area was discussed. Cllr Smith has been touring Suffolk talking about the budget. Cllr Smith offered £250 towards any events planned in Knodishall for the Queen's Birthday. Cllr Staff mentioned the disappointing results for the areas schools; Cllr Smith felt that the Red/Amber/Green system could be harsh.

The Clerk summarized the report from SCDC Cllr Haworth-Culf & Jones – this is available on the website and with the main minutes.

