

KNODISHALL PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING HELD ON June 15th 2016
PRESENT: Councillors J Staff, C Lister G Baly, J Mayhew, J Pipe, J Read, , A Wigg,
the Clerk J.O'Hear, SCC Cllr. Smith, SCDC Cllr Haworth-Culf, 2 Members of the Public

1. **APOLOGIES** - Cllr. McHardy, SCDC Cllr. Maureen Jones.
2. **DECLARATION OF INTEREST** –None
3. **MINUTES** – of meeting held on May 18th 2016.
Proposed by Cllr. Lister, seconded by Cllr. Wigg and agreed by the Parish Council to accept the Minutes of the last meeting.
4. **MONTHLY SCDC WARD REPORT** presented by SCD Cllr Haworth-Culf
5. **CLERKS REPORT AND MATTERS ARISING** – The Clerk advised:
 - Collapsed pavement on corner of Judith Avenue reported to SCC Highways and duly fixed.
 - Mark Lye from Suffolk Coastal Norse requesting help from parish council with managing issue of overflowing Fido Bins in Judith Avenue. Clerk to obtain quotes from SCN for purchase and installation of 2 larger bins and reference to more careful disposal of dog waste to be included in next Newsletter and by Cllr Wigg within scope of planned neighbourhood watch activity.
6. **PLANS**
Details of planned local footpath changes were circulated and the clerk advised all councillors that for effective reporting to Suffolk County Council they need to supply the Clerk with clear location details of any footpath issues which now should be reported online to SCC Public Rights of Way.
7. **COUNCILLOR RETIREMENT**
Cllr McHardy has announced her retirement thus creating a councillor vacancy which will be advertised locally. In recognition of her considerable contribution to Knodishall Parish Council since 1998, it was unanimously agreed to purchase a gift and thus duly proposed by Cllr Baly and seconded by Cllr Lister. Cllrs Lister, Pipe and Read will liaise with her family in selecting an appropriate present and Cllr Pipe also suggested Cllr McHardy's photo might be added to the recently purchased Queen's 90th Birthday bench.
8. **COMMUNITY EMERGENCY PLAN**
Cllr Staff presented a revised version which Cllr Baly agreed to proof and edit as required
9. **TRACKWAY TO METHODIST HALL**
Cllr Wigg confirmed that he will hinge the bollard at the trackway entrance so that when required it can be flattened to facilitate easier pedestrian access to the Hall as long as it is re-erected after access and departure. He also reported that following the recent visit and review of the trackway by Matthew Ginn from Natural England, evidence of continuing surface regeneration means there is now no environmental objection to minor surface modification to make it easier to navigate when walking.
10. **COMMON MANAGEMENT**
 - The new Common bench purchased for the Queen's 90th Birthday has been delivered and will be installed on a base once an appropriate site is agreed – Cllr Baly to follow up on this.
 - So that the scope and timing of grass and tree maintenance can be managed more efficiently, Cllr Read will review the current contract details with Blowers and report back at the next meeting.

- Cllr Wigg confirmed that further necessary pollarding will take place between October and March and also that Michael Easy will continue to manage the river bank work which will again be reviewed by the Environment Agency at the end of the year.

11. MATTERS RAISED BY PARISH COUNCILLORS

- Cllr Lister thanked all involved with the Queen’s 90th Birthday event on June 11th. Cllr Baly suggested that a village event of this type should be held every year, perhaps in conjunction with the Flower Show.
- Cllr Mayhew reported that the rotten platform uprights in the Play Area have been replaced and agreed to get quotes for replacement of the zip wores and posts.
- Cllr Read reported that no improvements appear to have been made to the road surface in Hillcroft. Clerk to follow up with Flagship and SCC Highways.
- Cllr Staff raised the issue of continuing flooding along Leiston Road. The Clerk to report this to SCC Highways and advise SCC Cllr Smith of progress/outcome.
- Cllr Pipe requested Newsletter contributions as soon as possible as publication due in 2 weeks.

14. CORRESPONDENCE

The Community Buildings Newsletter and details of the Community Enabling Roadshows were circulated and the Clerk agreed to distribute individual copies to all councillors following the meeting.

2 letters from a Leiston resident concerned about the pollarding of a particular tree on the Common have been noted.

15. FINANCIAL - The Clerk had prepared a copy of the Financial Statement relating to due payments. This was proposed by Cllr. Wigg and seconded by Cllr. Baly.

The Parish Council agreed to pay the following:

• DD Hall Hire	£17.00
• H Mayhew Wages	£172.80
• J O’Hear Wages	£223.86
• SALC Clerk Training	£120.00
• Leiston Press	£63.00
• G Baly (Common QB bench purchase Corido)	£414.99
• J Alexander (Play Area repairs)	£787.06

A currently unidentified recent credit payment of £35.57 to be investigated by the Clerk via Barclays.

16. REPORT FROM WARD COUNCILLORS - SCC Cllr. Richard Smith:

The recent death in post of a SCC Cllr meant that council activities have been limited but will be resumed in full from July 8th. Cllr Smith complimented all involved with the organisation of the highly successful Queen’s 90th Birthday event and remarked that “it showed Knodishall at its very best”. He was also pleased to highlight that following its recent inspection, Coldfair Green Primary School has now been classified as good by OFSTED.

The meeting was closed at 8.47 pm and the Chairman invited members of the public to speak but nothing was raised

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