

KNODISHALL PARISH COUNCIL
MINUTES OF MEETING HELD ON February 17th2016

PRESENT: Councillors C Lister – Chair, A Wigg, J Staff, J Read, J Mayhew, J Kerridge, the Clerk J. Harrison, incoming Clerk J.O’Hear, 1 Member of the Public

1. **APOLOGIES** – Cllr Baly, Cllr Mayhew, Cllr McHardy, Cllr Pipe, SCC Cllr Smith
2. **DECLARATION OF INTEREST** – None

3. NEW CLERK

The Chairman took this item here and explained interviews had been conducted by himself, Cllrs Staff and Pipe and the outgoing clerk and consequently an appointment had been made. The chair then introduced Jane O’Hear to the council and explained that she will be shadowing Julie Harrison for the next 2 meetings while a handover takes place. He then thanked Julie for her support.

4. MINUTES – of meeting held on January 20th 2016.

It was proposed by Cllr Kerridge, seconded by Cllr Wigg and agreed by the Parish Council to accept the Minutes of the last meeting.

5. CLERKS REPORT AND MATTERS ARISING

- a) The clerk had reported to highways the Pot Hole leaving Knodishall on the B1069 (00128182)
- b) An email had been sent to SCC reference the continued flooding on the B1069
- c) Mark Worne from Flagship had been chased reference the part repairs to Hillcrest
- d) The clerk chased the Environment Agency reference the clearing of the River (56084)
- e) An email was sent to SCS Ltd reference the clearing of Dog Bins and the possible installation of more bins around the Common
- f) The footpaths leaving Knodishall by School Road and across to the Church had been reported (3812049)
- g) Letters had been sent to SCDC reference January planning applications
- h) The Clerk reported a sunken drain cover opposite 11 The Whinlands (00128183)
- i) The Clerk had completed the SCC form for Cllr Smith’s Locality Reward of £250 for the Queen’s Birthday event.

6. PLANS

The Clerk had completed forms in order to send DC/15/5074/FUL & DC/15/5037/OUT to Planning Committee for a decision.
DC/16/0441/VOC – Sunnyside, School Road – Variation of condition 2 – change to design of extension. – Council had no objections

7. AREA AROUND THE POND

Seat currently in storage to be relocated to the pond.
Purchase of additional seat by Plymouth Brethren to be investigated.

8. KNODISHALL COMMON

Community action day offered 18th February, free of charge.
Cllr Staff proposed river path improvement, seconded by Cllr Wigg and agreed by Parish Council.
Grant funding under £500 available for additional timber (quote of £350.95 inc VAT identified)
Cllr Lister to check/verify what timber is already available.

9. EMERGENCY PLAN

Information relating to this to be discussed at next meeting.

10. INTERNAL AUDITOR

Each year the Council has to appoint an internal auditor. It was agreed to ask Alison Smith as in previous years - this was proposed by Cllr Kerridge, seconded by Cllr Wigg and agreed by Parish Council. The Clerk is to contact Alison.

11. RISK ASSESSMENT FILES

The risk assessment files were read through and updated accordingly. Proposed by Cllr Staff, seconded by Cllr Wiggand agreed by Parish Council. Copy with main minutes.

12. QUEEN’S BIRTHDAY

Options discussed included tree planting. Purchase of two trees at a maximum price of £138.00 each from Crown Nursery in Ufford proposed by Cllr Staff, seconded by Cllr Reed and agreed by Parish Council. Advice to be taken from Crown Nursery regarding optimum planting time.

13. MATTERS RAISED BY PARISH COUNCILLORS

Cllr Lister advised that Cllr McHardy still recovering and hopes to be back once days are warmer.

Cllr Wigg reported problem of horses on the Common. Cllr Kerridge agreed to review and report back at next meeting.

Cllr Pipe advised April Litter Pick to be discussed at March meeting and Cllr Kerridge mentioned extra litter picking equipment should be included.

14. CORRESPONDENCE

Letter from Methodist Hall, referencing pathway to Hall. Comments noted and on agenda for March meeting.

15. FINANCIAL

The Clerk had prepared a copy of the Financial Statements showing the Council’s financial position on 17th February 2016. This was proposed by Cllr Staff seconded by Cllr Wigg.

The Parish Council agreed to pay the following

- Village Hall £400.00
- Knodishall PCC £300.00
- CAB £200.00
- Parish Magazine £50.00
- Knod. Playgroup £100.00
- Knod. Brownies £100.00
- Knod. Guides £100.00
- Knod Youth Club £100.00
- CATS £50.00
- Local History Group £100.00
- Leiston Library £50.00
- Mrs H Mayhew £163.20
- Miss J Harrison £223.70
- Hall Hire £17.00
- Barnes (VAT 2.26) £13.54
- Premier Toilet £86.40
- MD Easy £35.00

The meeting was closed at 8.20pm and the Chairman invited members of the public to speak.

.....

