

KNODISHALL PARISH COUNCIL
MINUTES OF ANNUAL PARISH COUNCIL MEETING HELD ON AUGUST 16th 2017

PRESENT: Councillors J. Staff (Chair), G.Baly, E. Hayward, C. Lister, J. Mayhew, J Pipe, J. Read, A Wigg, The Clerk J.O'Hear plus SCC Cllr. Rainger and 1 member of the public

1. **APOLOGIES** – SCDC Cllrs. TJ Haworth-Culf , M Jones
2. **DECLARATION OF INTEREST** – Item 9: Purchase of Road Planings - Cllrs. Mayhew and Wigg requesting purchase
3. **NEW PARISH COUNCILLOR** – Following the completion of the statutory electoral period for the Casual Vacancy following the recent resignation of Cllr. Graham Smith, Nigel Black of Provident Cottage, St Andrews Road, Knodishall, IP17 1UR was proposed for co-option onto the Parish Council by Cllr, Hayward, seconded by Cllr. Wigg and duly appointed as parish councillor.
4. **MINUTES** – Approval of minutes of July 19th 2017 Parish Council Meeting
July minutes proposed by Cllr. Wigg, seconded by Cllr. Baly and thus agreed by the Parish Council to accept the Minutes of the last meeting
5. **CONCLUSION OF AUDIT 2016-17** - The Clerk advised receipt of the Conclusion Of Audit Certificate for KPC 2016-17 had been received and in accordance with the Transparency Code requirements for smaller parish councils, the relevant documents were available for review either by appointment with the Clerk or via the website Finance page.
6. **CLERKS REPORT** –
 - As requested the Clerk reported the increased sightings of Himalayan Balsam in the Hundred River area to Stephen Quinn at the Environment Agency. He advised it was on his radar from last year and would be monitored ahead of routine maintenance later this year. The Clerk also copied Natural England and Suffolk Wildlife so that they are up to date.
 - MP Therese Coffey will be in Knodishall Village Hall between 09.00 and 09.10 on Thursday August 31st as part of her Suffolk Coastal Tour.
 - In view of the increasing branch closures and to achieve up to date balance information at all times, the Clerk has set up online viewing only access to The Parish Council Community and Saver accounts.
 - As requested the Clerk has confirmed the availability of SCDC Outdoor Playing Space Funding Scheme (shared between Knodishal, Leiston and Theberton. In view of the detailed and exacting application requirements it was agreed to review the relevant criteria as a dedicated agenda item at the September meeting. The Clerk will circulate the form for review ahead of the meeting.
 - SCDC Cllr Jones asked the Clerk to notify the parish council that she contacted the relevant SCD Cabinet member for Housing, Cllr Richard Kerry about the unacceptable ongoing state of 9 Hillcrest and apparently the situation is being monitored. As suggested the Clerk has also written the Cllr. Kerry but as yet no reply has been received.
 - Notification of the 2017 Play Area Inspection by RoSPA in September has been received. The fee will be £66.50 plus VAT.
7. **PLANS** – DC/17/2201/ARM - Reference: The Firs, 65 Leiston Road, Knodishall .
Following the requested review, the Planning Application for this development have been approved by SCDC.

8. ADDITIONAL SPEED SIGN ON SCHOOL ROAD

Cllr. Read reported that new rechargeable batteries cost of new batteries for the mobile speeding sign cost £135.00. It was agreed to test the efficiency/impact of the equipment for one month on Mill Road (which has an immediately suitable position) and Cllr. Staff will report back at the September meeting. Following further discussion, the councilors decided that proper, professional speed monitoring of traffic in Knodishall needs to take place before any further investment or decision-making about the best speed sign location(s). Cllr Rainger advised that Suffolk Highways and Community Speedcheck can help with this and he will forward relevant contact links to the Clerk to facilitate follow up.

9. PLANINGS FOR VILLAGE ACCESS ROADS AND CARPARKS

The Clerk shared the quotes obtained from Askews and in view of the high cost, Cllr Staff agreed to explore other suppliers before making a purchase decision.

10. MATTERS RAISED BY PARISH COUNCILLORS

- Cllr. Baly said that reviewing the cost of goal posts on the Play Area should be deferred until after progressing the application to SCDC Outdoor Playing Space Funding Scheme
- Cllr. Pipe (i) asked for September Newsletter contributions and (ii) following the success of the recent defibrillator training session in the Village Hall, suggested organising at least one further session later this year
- In view of the hazard to pedestrians, Cllr. Hayward raised the continuing problem of anti-social parking in front of and near the entrances to the Methodist Hall when events and services are held there. The Clerk will notify the Methodist Church about these concerns and the urgent need for a solution
- Cllr. Mayhew reported an increasing number of vehicles being regularly and inconveniently parked overnight on the verges of Post Office Road. It was agreed to agenda this for a fuller discussion at the September meeting at which evidence photos would also be circulated
- Cllr. Read asked who stands-in for the Village Cleaner when she is unavailable as in his view cleaning of some areas was erratic. Cllr. Mayhew advised that he provided cover and would endeavor to make sure all relevant areas were satisfactorily cleaned. As he will be away during the week commencing August 28th, Cllr. Staff will provide cleaning cover
- Cllr. Staff highlighted the problem of decreasing bus services in rural Suffolk Coastal, in particular #65 which was providing transport between Knodishall and Ipswich. SCC Cllr. Rainger said he would look into potential alternative suitable bus routes

11. CORRESPONDENCE – The Clerk shared

- Details about data protection legislation reforms which will come into force on 25th May 2018
- Letter of appreciation for the recent improvements to the Play Area from local resident Rachel Cartwright
- SALC 2017 awards for both Newsletter and Website of the Year

12. FINANCIAL – The Clerk had prepared a copy of the Financial Statement relating to due payments. This was proposed by Cllr. Hayward and seconded by Cllr. Wigg. The Parish Council agreed to pay the following:

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| • DD - Hall Hire | £17.00 |
| • H Mayhew -Wages | £180.00 |
| • J O’Hear - Wages | £442.00 |
| • CDC Blowers -Community Grass Cuts x 2 | £900.00 (VAT £150) |
| • Clerk – Postage stamps | £7.80 |
| • BDO LLP – External Audit 2016-17 | £156.00 (VAT £26) |

- Came & Co – KPC annual insurance £710.82
- Nelson Potter – Play Area Maintenance £124.80 (VAT £20.80)

The meeting was closed by the Chair at 08.30 pm and members of the public were invited to speak

Report from SCC Cllr. Rainger

Cllr Rainger apologized for arriving late.

- SCC has published its report on the controversial accommodation block planned for construction workers at Sizewell C which has been delivered to EDF. The Boyer Report is published on the SCC website
- Broadband in Suffolk is now providing 90% coverage and this will rise to 98% by 2020. The outstanding 2% with continuing lack of coverage remains a problem especially for older and housebound residents
- SCC has published its priorities for 2017-2021. These are: Increased growth; health and welfare; low taxation; maximizing facilities
- Scottish Power Renewables (SPR) is currently developing plans for two new offshore wind farms – East Anglia ONE North and East Anglia TWO. Each project could have a capacity of up to 800 megawatts. These plans are in addition to East Anglia ONE, which is currently being built and East Anglia THREE which has just been consented. Information is available on eastangliatwo@scottishpower.com and eastangliaonenorth@scottishpower.com
- Power to Change grants of approximately £2.5K for Community enterprises/businesses are now available

