

KNODISHALL PARISH COUNCIL
MINUTES OF ANNUAL PARISH COUNCIL MEETING HELD ON JULY 19^h 2017

PRESENT: Councillors G Baly (Chair), E. Hayward, C. Lister, J. Mayhew, J. Read, A Wigg, The Clerk J.O'Hear plus SCDC Cllr.Jones and 1 member of the public

1. **APOLOGIES** – Cllrs. Pipe and Staff, SCDC Cllr. TJ Haworth-Culf
2. **DECLARATION OF INTEREST** – Item 6: Request for additional street lighting on School Road - Cllrs.Hayward and Mayhew are residents
3. **MINUTES** – Approval of minutes of June 14th 2017 Parish Council Meeting
June minutes proposed by Cllr. Hayward seconded by Cllr. Mayhew and thus agreed by the Parish Council to accept the Minutes of the last meeting
4. **CLERKS REPORT** –
 - As requested, 2 additional large dog bins have been ordered for the top of Judith Avenue and entry to the footpath running between Buxlow Close and The Fitches. The Clerk advised that SC Norse now requires parish councils to apply for support online and
 - a) Be much more specific about exactly where these bins should be placed (ideally with a map or photo reference)
 - b) Inform SC Norse if the bins are moved AND make sure they are placed in fully accessible positions for emptying
 - Mr Kelvin Sheppard of 6 Burch's Close has submitted his planning application under Section 38 of the Commons Act 2006 to carry out restricted work on Knodishall Common. This work will be located off the B1069 Snape Road and will create vehicular access across a roadside strip of common land register CL133. A copy of the application and supporting documents can be inspected until September 7th 2017 during office hours at Leiston Library, Main St, Leiston IP16 4ER. The Clerk also has a hard copy of the application and documents.
 - The Casual Vacancy created by the resignation of Cllr Graham Smith on May 25th 2017, has now passed the election period and may be filled by co-option as soon as practicable.
 - The Clerk followed up with the East Of England Ambulance Service and established that the newly installed community defibrillator and thermal cabinet should be maintenance checked every month. Currently Cllr. Staff has elected to do this but ideally at least one other parish councilor should be responsible and a copy of the monthly record stored with the Clerk.
 - In view of the increase in the closure of high street branches of Barclays Bank, the Clerk has applied for online access to the 2 KPC accounts. This access will be restricted to balance and statement access and will not facilitate initiation of online or physical deposits, withdrawals or transfers. Cllr. Staff is also applying to become a third registered account signee to minimize potential cheque signing delays.
 - The Clerk is chasing the delayed payment of the ECB grant of £407 awarded to cover the cost of the defibrillator cabinet. Apparently a severe backlog within the East Suffolk administrative system is causing the slow transaction.
 - The Clerk conducted a website analytics check of visitors to the KPC website (<http://knodishall.suffolk.cloud>) which confirmed 52% of visitors in the past month were returning and of the 48% of new visitors, one was from Togo.
5. **PLANS** – DC/17/2201/ARM / Potential Referral of Planning Application
Reference: The Firs, 65 Leiston Road, Knodishall – Consideration of Referral of Planning Application to the East Suffolk Planning Committee
Supported by the Parish Council as follows:
 - The proposed properties are too high and out of character in relation to existing homes in the neighbourhood

- The proposed access route to the properties will create traffic congestion on an increasingly busy Leiston Road.

6. ADDITIONAL SPEED SIGN ON SCHOOL ROAD

Cllr Read volunteered to investigate the availability and cost of new batteries for the mobile speeding sign and to report back at the August meeting in order to fully assess the feasibility of using it properly in Knodishall. Given the unlikelihood of getting an additional permanent speed sign for School Road from Suffolk Highways, the councillors also agreed to postpone any further discussion about a parish council initiated purchase until use of the mobile sign was clarified.

7. MATTERS RAISED BY PARISH COUNCILLORS –

- Cllr. Baly expressed his support for the Parish Council initiating a Village Fun Day event in the summer of 2018.
- Cllr. Mayhew highlighted the need for more surface chippings to be laid around both the Village Hall and the Play Area. If the Parish Council organizes the purchase, the Village Hall trustees have offered to lay these around the Hall. Cllr Wigg recommended getting small road planings and added that these are also urgently needed for the village carparks. The Clerk was asked to contact **TG** Askew at Wilby near Stradbroke for a quote for 2 loads. Cllr Baly asked to be kept informed.
- Cllr. Wigg reported that Community Payback have volunteered to cut the grass and clear ragwort from around the pond and play area on a weekly basis. He will follow up on this. Cllr Read requested that more vigilance about Himalayan Balsom was also advisable
- Cllr. Hayward reported that the footpaths on the Common are getting very overgrown. Cllr. Wigg will contact Michael Easy about a clearance and following a request from Cllr. Read, he will also look into getting footpath stakes.
- Cllr, Hayward raised the issue of how best to reduce anti-social parking along School Road, Mill Road and the bottom of Post office Road. It was agreed that highlighting community awareness via the Newsletter was likely to have the greatest impact.
- Cllrs. Wigg and Baly both raised the issue of the recent increase in dog poo being left on local footpaths. As well as being generally highly anti-social, it is extremely hazardous for anyone with mobility issues, especially wheelchair users and young children. Cllr. Wigg suggested that the next Knodishall Newsletter should include an article highlighting the problem and asking the public to discourage negligent dog walkers.
- On behalf of Cllr. Staff, the Clerk thanked all those who supported the recent village litter-pick
- Cllrs Mayhew and Baly raised the ongoing issue of effectively maintaining and progressing the Play Area. Cllr Baly volunteered to get cost estimates for the proposed football pitch and it was agreed to agenda a fuller discussion at the August meeting. Cllr. Mayhew also asked the Clerk to identify any East Suffolk funding options.
- Cllr. Lister made a strong complaint to SCDC about the continuing lack of

action in relation to the dreadful external state of the neglected overgrown property at 9 Hillcrest, Knodishall. This has now been reported as a public health hazard several times by KPC (most recently in May 2017) and despite Richard Kerry, Cabinet Member for Housing apparently following up, yet again nothing seems to be happening. SCDC Cllr. Jones assured the meeting that the requisite process was continuing and promised she would follow up directly and report back at the August meeting.

8. CORRESPONDENCE – The Clerk shared 1 item:

- Details of INDO, a supplier of LED street lighting received

9. FINANCIAL – The Clerk had prepared a copy of the Financial Statement relating to due payments. This was proposed by Cllr. Hayward and seconded by Cllr. Mayhew. The Parish Council agreed to pay the following:

• DD - Hall Hire	£17.00
• H Mayhew -Wages	£180.00
• J O’Hear - Wages	£442.00
• Ensors – Payroll Administration	£61.20 (VAT £10.20)
• SALC – 2 copies of 2017 Good Councillor Guide	£8.54 (VAT £0.24)

The meeting was closed by the Chair at 08.30 pm and members of the public were invited to speak

Report from SCDC Cllr. Jones

- The SCDC July ward report was sent to the Clerk and duly posted on the parish council website
- The 2017 Tour of Britain will reach Aldeburgh on Friday September 8th, 2017 and local support will be very welcome
- The Ward Councillors are always keen to be kept informed of any emerging local issues so that they can offer maximum support as required
- Cllr. Jones asked to be copied on any of the grant requests raised at the meeting.

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