

KNODISHALL PARISH COUNCIL
MINUTES OF ANNUAL PARISH COUNCIL MEETING HELD ON JUNE 14th 2017

PRESENT: Councillors J. Staff, E. Hayward, J. Mayhew, J. Pipe J. Read, The Clerk J.O'Hear.
SCC Cllr. Russ Rainger

1. **APOLOGIES** – Cllrs. Baly, Lister and Wigg, SCDC Cllrs. TJ Haworth-Culf and M. Jones
2. **DECLARATION OF INTEREST** – None
3. **MINUTES** – Approval of minutes of May 17th 2017 Parish Council Meeting
May minutes proposed by Cllr. Pipe seconded by Cllr. Mayhew and thus agreed by the Parish Council to accept the Minutes of the last meeting
4. **CLERKS REPORT** –
 - KPC has been registered for the EConsultation Platform for Planning Applications
 - SCDC ECB Scheme has awarded KPC a £500.00 grant for the purchase of 2 new large dog bins and a further grant application has been made in relation to the necessary thermostatic cabinet required for the village community defibrillator. The Clerk stressed the need for all councillors to understand that both ECB grants and payments from the Adnams Community Fund must be applied for ahead of any purchase as retrospective claims will no longer be considered
 - The recently submitted Capital Works claim for the 2017 winter pollarding on the Common was declined as Knodishall received its Capital Works quota in 2016-17
 - A letter was sent to the Butchers Arms requesting that fewer display boards were displayed on the surrounding pavements and nearby part of the Village green. The recent volume has been both inconvenient and a potential safety risk for pedestrians
 - As requested at the May meeting, the Clerk forwarded newly elected local SCC Cllr. Rainger details of the correspondence relating to the unsatisfactory lack of maintenance responsibility for the road and pavements in Hillcrest
 - Following receipt of information from SALC about contributions from members of the public and their scheduling at parish council meetings, the Clerk confirmed with SALC that the procedure used at Knodishall PC meetings was acceptable. Members of the public can *only* contribute to individual agenda points after asking and receiving permission from the Chair. Otherwise any public contributions must be made during the public forum after the meeting has closed
 - 2 copies of The Good Councillor Guide 2017 have been received and are available for use by any councillor
 - The Clerk has ordered materials and litter-pick sticks for the July 15th Litterpick event Unfortunately the £20.00 payment donation from SCN was only available for litter-picks undertaken in the spring
5. **PLANS** – DC/17/2201/ARM - Approval of Reserved Matters on application DC/15/5073/OUT
In response to new drawings and Construction Management Plan submitted in relation to The Firs, 65 Leiston Road, Knodishall, the Parish Council does not support this plan (or further addresses) as follows:
 - The proposed properties are too high and out of character in relation to existing homes in the neighbourhood
 - The proposed access route to the properties will create traffic congestion on an increasingly busy Leiston Road.
6. **EMERGENCY PLAN** – Cllr. Staff has updated the Emergency Plan, which has also been reviewed by the Clerk. It will now be sent to SCC Emergency Planning Officer, Keith Falkner-Simpson, for ratification prior to local distribution and introduction.

7. MATTERS RAISED BY PARISH COUNCILLORS –

- Cllr. Baly sent details of concerns being raised by local residents about unauthorized camping and lighting of fires on the Common. It was agreed that future details should be immediately reported to both the police and fire service and that dates and if possible photo evidence need to be included
- Cllr. Pipe advised that the defibrillator and its thermostatic cabinet were now installed at the front of Crisps Paramount on Leiston Road. Access will require use of a code which can be obtained from the East of England Ambulance Service by dialing 999. A “drop-in” training and information day has been organized in the Village Hall for July 29th and full details are contained in the June Newsletter. Cllr Staff will conduct regular maintenance checks
- Cllrs. Hayward and Read requested the mobile speed awareness sign should be erected along School Road and also at some point on Leiston Road. The Clerk will also contact Highways to request an additional permanent post for School Road.
- Cllr. Staff raised the issue of a seriously overgrowing domestic hedge along Judith Avenue causing a hazard for pedestrians. Cllr Hayward said she would speak to the relevant householder
- Cllr. Hayward suggested that the Parish Council should initiate a Village Fun Day event in the summer of 2018 and it was agreed she would liaise with Cllr. Baly about initiating this

8. CORRESPONDENCE – The Clerk shared 3 items:

- Countryside Projects Officer, Neil Lister, is gauging the level of interest in creating a Community Tree Nurseries scheme in Suffolk Coasts and Heaths via a “straw poll”.. It was agreed to reply with a tentative “yes” on behalf of Knodishall.
- The Clerk shared details of 2 East Suffolk green events scheduled in July. Please contact the Clerk for more information.
- Seafarers UK is organizing a Fly the Red Ensign event as part of Merchant Navy Day on September 3rd 2017. The Clerk has more information if required

9. FINANCIAL – The Clerk had prepared a copy of the Financial Statement relating to due payments. This was proposed by Cllr. Hayward and seconded by Cllr. Mayhew. The Parish Council agreed to pay the following:

• DD - Hall Hire	£17.00
• H Mayhew -Wages	£180.00
• J O’Hear - Wages	£442.00
• Material Change - Play Area ground chips	£453.00 (VAT 75.50)
• Michael Easy – Village gorse cutting and removal	£150.00
• The Clerk – Card payment of McAfee virus protection	£ 59.99 (VAT 10.00)

The meeting was closed by the Chair at 08.47 pm and members of the public were invited to speak

Report from Ward Councillors

- The SCDC June ward report was received and duly posted on the parish council website
- SCC Cllr Russ Rainger said his SCC induction process for new councilors is continuing through to September. He will review the documents describing the unsatisfactory ongoing lack of responsibility for road and pavement maintenance in Hillcrest.

