

**KNODISHALL PARISH COUNCIL**  
**MINUTES OF PARISH COUNCIL MEETING HELD ON March 15<sup>th</sup> 2017**

**PRESENT:** Councillors J. Staff, G. Baly, E. Hayward, C. Lister, J Mayhew, J Pipe, J. Read, G Smith A Wigg, The Clerk J.O'Hear, SCDC M Jones, 3 Members of the Public

1. **APOLOGIES** – SCC Cllr. Smith, SCDC Cllrs. TJ Haworth-Culf
2. **DECLARATION OF INTEREST** – None for March
3. **MINUTES** – of meeting held on February 15<sup>th</sup> 2016.  
February minutes proposed by Cllr. Wigg and seconded by Cllr. Pipe and thus agreed by the Parish Council to accept the Minutes of the last meeting
4. **CLERKS REPORT AND MATTERS ARISING**
  1. Clerk has opened an account for office supplies with HG Crisp in Saxmundham having confirmed its prices compared with other local retailers.
  2. The proposed list of local invitees to the April Annual Parish Meeting was read out and agreed.
  3. Following notification of the War Memorials Grant Scheme (UK) the Clerk will look into making an application for Knodishall.
  4. The Clerk has established that the guide for communities interested in participating in Battle's Over – A Nation's Tribute in November 2018 will not be available via download from a new website until the end of April 2017.
  5. Although the Clerk has still not had confirmation from Blowers about community area grass cutting in 2017, Cllr Read is confident that this will be organized and he will monitor/liaise with Blowers.
  6. The Clerk has received a copy of the March SCDC Ward Report which is available for hardcopy circulation to Cllrs on request and is also posted on the website (<http://knodishall.suffolk.cloud/News>). The Clerk drew attention to the inclusion of details for the return of the 'Love East Suffolk' litter pick scheme between March and May 2017 and Cllr. Pipe agreed to look into the feasibility of organizing this.
5. **PLANNING**

Ref: DC/17/0363/FUL – Planning Committee Referral proposal for construction of rear extension and concrete hardstanding at Sparrow Cottage, The Common, Knodishall, IP17 1UZ. The Councillors asked the Clerk to reply in support of this referral as follows:

  - Both the proposed development and recently installed drains are inappropriate for their Knodishall Common location
  - The Common is managed by KPC and the recent significant environmental improvements have been greatly appreciated by local people and praised by community organizations including Suffolk Wildlife. These improvements have only been achievable via the Higher Level Stewardship (HLS) grant scheme run by Natural England.
  - KPC is concerned that a) the new drainage is already in place and b) strongly believes further hardstanding on the Common will be unsightly and entirely inappropriate for this location. Furthermore, the proposed plans are likely to jeopardise continuing essential support from Natural England and the HLs scheme.
6. **DEFIBRILLATOR**

All the component parts and the training materials have now been received and Cllrs. Staff and Pipe is liaising with Will Smith at Crisps Paramount garage over the collection and subsequent installation at the front of the garage. In addition to Will Smith, Cllrs Pipe and Smith agreed to be local custodians. The Clerk confirmed that the defibrillator

and cabinet are covered under the KPC insurance policy and that the Defibrillator Registration Form will now be sent to the East of England Ambulance Service. Currently the cabinet is described as being unlocked but should this change, **it is imperative** that the key code for the lock is forwarded to Jonathan Needle, Community Collaboration Manager (North Sector) –([jonathan.needle@eastamb.nhs.uk](mailto:jonathan.needle@eastamb.nhs.uk)). It was also agreed to review community CPR training options at the April/May meetings.

## **7. COMMON MANAGEMENT**

Cllr Wigg confirmed that the winter maintenance had been very successful and work was now finished. As usual the volunteer support was greatly appreciated as well as the great contribution made by the Community Payback workers. The Clerk reported that the Common was now registered under the Waste Exemption scheme and the Nitrate Vulnerable Zone record was up to date. Cllr Wigg confirmed that ultimately no pesticides applications were required therefore no record entry was needed at this time.

## **8. PLAY AREA**

The Clerk has received details of the SCDC grant availability for community play and sport facilities and highlighted the fairly complex application process. After discussion it was agreed that more clarification of how the Play Area should develop was needed before any definite plans/applications could be made. To help achieve this clarification, a request for feedback from Knodishall residents has been published in the Spring Newsletter and Cllrs. Mayhew and Wigg will identify and list existing items an equipment which need immediate investment. In the short term, Cllr. Read will organise more ground chippings.

## **9. MATTERS RAISED BY PARISH COUNCILLORS**

- Cllr Baly asked if any entertainments such as childrens sports and a scarecrow competition were in place for the annual Flower Show and after some discussion agreed to follow up with David Murphy/the Flower Show Committee.
- Cllr. Mayhew reported that as usual very many toads are being flattened at this time of the year and asked the Clerk to ask SCC Highways to erect a sign
- Cllr. Lister raised the ongoing issue of the extremely poor external condition of privately owned property #9 Hillcrest which is severely overgrown. SCDC Cllr: Jones said she would look into this very unsatisfactory situation.
- Cllr Haward reported that the increasing number of signs put up by the local pub on the adjacent Common and pavement areas were causing obstructions. She agreed to discuss this unsatisfactory situation with the landlord.
- Cllr. Wigg said he would look into the cost of fine chippings and potential suitable fillings for the Common carpark surfaces which are increasingly uneven and full of potholes.
- Cllr Pipe circulated copies of the Spring Newsletter for distribution and the Clerk confirmed it was also published on the News page of the KPC website. (<http://knodishall.suffolk.cloud/News>).
- Cllr. Staff said that unfortunately he will not be able to attend the May parish council meeting. Cllr. Baly confirmed he would therefore chair.

## **10. CORRESPONDENCE**

- Email received from Ian Flint of Plymouth Brethren kindly offering their continuing help and support for the Knodishall community as and when required.

- Email from Neil Lister of Suffolk Coast and Heaths Area of Outstanding Natural Beauty with details of the Volunteer Practical Work Programme for 2017/18 – see <http://www.suffolkcoastandheaths.org/about-us/>.
- Letters of complaint received from local residents Colin and Hillary Fletcher and Brian and Rosey Lowrey respectively who believe the recent pollarding of trees by the river walk near Post Office Road to have been excessively destructive and therefore having a negative impact on the local environment.
- Letter received from Sarah Staff complimenting the improvement to the river walk area near Post Office Road following the recent pollarding and addition of a bench
- In response to the 107 KPC annual donations, thank you messages gratefully received from:
  - 1<sup>st</sup> Knodishall Guides
  - Knodishall Village Hall

**11. FINANCIAL** - The Clerk had prepared a copy of the Financial Statement relating to due payments. This was proposed by Cllr. and seconded by Cllr. The Parish Council agreed to pay the following:

|                              |           |
|------------------------------|-----------|
| • DD Hall Hire               | £17.00    |
| • H Mayhew Wages             | £172.80   |
| • J O’Hear Wages             | £319.40   |
| • Premier Toilet Hire Ltd.   | £108.00   |
| • J.O’Hear (Postage Stamps)  | £15.36    |
| • Shaun Wright Tree Services | £2,283.75 |

The Chairman invited members of the public to speak after which the public meeting was closed at 8.47pm.

## REPORT FROM WARD COUNCILLORS

- SCDC Cllr: Jones drew attention to the feature on grass cutting and maintenance in the March Ward report and following Cllr. Pipe’s complaint about dumped piles of cut grass left around the village, asked her to forward the relevant details.

### Other contributions:

- Prospective SCC Conservative candidate for Aldeburgh and Leiston Ward, Russ Rainger, introduced himself and advised that if elected in May he is looking forward to supporting and representing Knodishall residents. Having recently been a parish councilor in Snape, he is very familiar with local issues.
- Mrs. Pat Cassidy again raised the highly unsatisfactory state of the Common carparks for which nobody seems to take responsibility. Cllrs. Wigg and Staff reiterated that KPC was now investigating suitable, cost effective filling solutions.