

## KNODISHALL PARISH COUNCIL

### MINUTES OF PARISH COUNCIL MEETING HELD ON SEPTEMBER 20th 2017

**PRESENT:** Councillors J. Staff (Chair), G. Baly, N. Black, E. Hayward, C. Lister, J. Mayhew, J. Pipe, J. Read, A. Wigg, The Clerk J. O'Hear

1. **APOLOGIES** – SCC Cllr. Rainger, SCDC Cllrs. TJ Haworth-Culf, M Jones
2. **DECLARATION OF INTEREST** – Item 9: Purchase of Road Planings - Cllrs. Mayhew and Wigg requesting purchase
3. **MINUTES** – Approval of minutes of Parish Council Meeting held 16<sup>th</sup> August, 2017. Proposed by Cllr. Pipe, seconded by Cllr. Wigg and thus agreed by the Parish Council to accept the Minutes of the last meeting
4. **CLERKS REPORT** –
  - Annual Parish Council Insurance cover with Hiscox Insurance Company Limited confirmed for period 01/10/17 – 30/09/18.
  - General data Protection Regulation to apply from 25<sup>th</sup> May 2017 and each parish council must appoint a Data Protection Officer. SALC monitoring potential other impacts on parish councils and running briefing seminars which the Clerk will seek to attend in November.
  - Open Spaces Society is rejecting a recent planning application made by Knodishall resident Kelvin Sheppard to erect a small vehicle access driveway on Knodishall Common to facilitate access between his properties. OSS is arguing that there is a lack of legally acceptable documentation regarding the right of either SCDC or Knodishall Parish Council to be the managing authority of Knodishall Common. The Clerk has contacted the relevant SCDC offices but so far the response is that no such information is held there. Both the Clerk and SCDC Cllr. Haworth-Culf are continuing to chase up.
  - The Clerk reminded the parish councillors that it is no longer possible for parish clerks to complete or amend the Register of Interests on their behalf and that each councillor has been contacted directly by the RoI office to this effect. Each parish councillor has a legal obligation to follow up on this.
  - Natural England is changing the way it will administer the annual HLS grant so that the two payments will now be paid 75%/25% rather than 50%/50%. The 25% payment will now be subject to proper fulfillment of annual commitments under the terms of each agreement.
  - RoSPA has sent notification that the Annual Play Area Inspection will be conducted during September.
  - The Clerk shared the reply from the Methodist Church regarding the issue of anti-social parking along the road and pavement at the entrance. Regarding the query about levelling and planting grass on the pathway, unfortunately the Parish Council is not responsible for its maintenance.
5. **PLANS**

There were no objections raised for Planning Application DC/17/3494/FUL (31 Judith Avenue, IP17 1UY)

The Clerk circulated the Suffolk Coastal Local Plan Review and the Chairman and the Clerk agreed to attend the Public Drop-in Session at the Riverside Centre on Wednesday 11<sup>th</sup> October
6. **VILLAGE SPEED CONTROL**

Cllr. Staff reported that the VAS was displayed on School Road for nearly a month before the battery ran out. As the traffic on School Road does not generate much speeding it was agreed to move it to the noticeably busier Aldringham Road for a second trial month. The Clerk shared outline details of how to organise a local speedwatch

team and the need to partner with another parish council. After some positive discussion about the potential of a Knodishall Speedwatch group, Cllr Pipe said she would include the topic in the next Newsletter to gauge local interest.

#### **7. ANTI-SOCIAL OVERNIGHT PARKING**

No photographic evidence was produced for discussion. The Councillors discussed erecting barrier posts at the worst effected places and Cllr. Staff said he would research prices.

#### **8. PURCHASE OF ROAD PLANINGS**

Cllr Staff shared details of the quote obtained from Steve Lumley – £18.50 per tonne. Cllr Read said he would present detail of a third quote at the October meeting after which a purchase decision would be made.

#### **9. SCDC OUTDOOR PLAYING SPACE FUNDING SCHEME**

Following receipt by all councilors of the scheme application form, it was agreed that more clarity was required about what installations are really wanted by Knodishall residents. Cllr. Hayward agreed to try and organize a survey of requirements via Coldfair Green School. The Clerk reminded councilors that play area equipment is very expensive and it was important to pay attention to the parish council funds and both current and future budget.

#### **10. MATTERS RAISED BY PARISH COUNCILLORS**

- Cllr Wigg said the missing giveaway sign on Aldringham Road has still not been replaced. Cllr Lister advised that ongoing restructuring of Highways means there is now a more rigid prioritizing of follow up activity.
- Cllr Pipe advised that the Autumn Newsletter will be available for distribution next week.
- Cllr. Baly expressed concern about the Local Plan proposal for more than 500 new build homes in Knodishall. Cllr. Lister advised that the earmarked land for development is not high status for development and that in any case at this stage, all the plans are potential rather than confirmed.
- Cllr Black advised that the Community Service team had left a pile pf cuttings from the Common because newts are residing there. He also said Community Payback needs to know if the monthly work parties will be required after November and into 2018. As they will, the Clerk will formally request the same arrangement for next year.
- Cllr. Staff said Mrs Fewkes, Head at Coldfair GreenSchool has asked if KPC could organize no parking signs along Judith Avenue as at peak times in every school day and particularly on event days, uncontrolled and frequently dangerous parking is increasing to a worrying level. As KPC has no direct control of either parking regulations or their implementation, Cllr. Hayward elected to liaise with Mrs Fewkes in order to establish the most effective way to progress.

#### **11. CORRESPONDENCE – The Clerk shared:**

- Letter from local resident Colin Fletcher thanking KPC for successfully regenerating the riverside trees.
- SALC August Newsletter
- Newsletter from ESTA
- Roadworks.org website
- SCDC local councilors' September Ward report

#### **12. FINANCIAL – The Clerk had prepared a copy of the Financial Statement relating to due payments. This was proposed by Cllr. Baly and seconded by Cllr. Hayward. The Parish Council agreed to pay the following:**

- DD - Hall Hire £17.00

• H Mayhew -Wages	£180.00
• J O'Hear - Wages	£442.00
• HG Crisp – Office supplies (VAT £2.26)	£13.59
• The Clerk – Stamps for Allotment renewal	£17.34
• Leiston Press Summer Newsletter	£85.00

*The meeting was closed by the Chair at 08.40 pm and there were no members of the public present to be invited to speak.*