

KNODISHALL PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING HELD ON 18TH JUNE 2019

PRESENT: Councillors J Staff (Chair), N Black, E Hayward, J Mayhew, J Read, A Wigg and the Clerk H Brewell

ESC Cllr J Bond and Cllr A Cooper

SCC Cllr R Rainger

1 member of public

The meeting commenced at 7.30pm

1. APOLOGIES - Cllr G Baly and ESC Cllr TJ Haworth-Culf

2. DECLARATIONS OF INTEREST – None.

3. MINUTES - Approval of minutes of the Parish Council Meeting held on 21st May 2019. Proposed by Cllr Hayward, seconded by Cllr Read and thus agreed by the Parish Council to accept the Minutes of the last meeting.

4. CLERK'S REPORT AND MATTERS ARISING

4.1. The Clerk has been expediting the grass cutting. Cllr Read obtaining alternative quotes.

4.2. The Clerk reminded councillors of the need to complete the online Register of Interests.

4.3. Notice of a scoping consultation has been received from The Planning Inspectorate regarding Sizewell C.

4.4. ScottishPower Renewables have advised of potential upcoming survey works over the summer.

4.5. East Suffolk Council have advised of Plastic Action Champions training sessions, and Business & Community Awards.

4.6. The council's website host suffolk.cloud advised of an option to purchase a security certificate for the website. Council decided this is not necessary.

4.7. The Clerk advised that the deadline for submissions to the Parish Magazine appears to be the same date as the council meetings so if the council wish to make a submission it needs to be two months ahead.

4.8. The Clerk requested approval to attend a SALC training session in July. Council approved.

5. PLANS

DC/19/2119/FUL: 1 Lion Cottages - single storey extension to rear and two storey extension to side of dwelling. One observation noted. No objections.

6. BUS SHELTER

Quotes for repairs to the bus shelter were discussed and approved. Proposed by Cllr Hayward and seconded by Cllr Wigg.

7. PLAY AREA

Quotes for repairs to play area fencing were discussed. Cllr Staff to obtain further quotes.

8. COUNCILLOR VACANCIES

Two new councillors were co-opted. Philip Beeston was proposed by Cllr Wigg and seconded by Cllr Mayhew. Malcolm Smith was proposed by Cllr Hayward and seconded by Cllr Mayhew.

9. MATTERS RAISED BY PARISH COUNCILLORS

9.1. Cllr Wigg raised issues with the Common car park.

9.2. Cllr Staff raised issue of a 'Neighbour Nextdoor' letter being received by Knodishall residents.

9.3. Cllr Staff and Cllr Wigg to organise the installation of the new bench in the play area in late July.

10. CORRESPONDANCE

Cllr Staff read a letter received from a village resident. The Clerk to write to Suffolk Norse regarding road damage, and draft a tree donation letter for approval at the next meeting.

11. FINANCIAL

11.1. The June financial statement was agreed. Proposed by Cllr Read and seconded by Cllr Hayward.

The following payment was approved:

Wages £628.04

11.2. The Internal Audit was reviewed and agreed.

11.3. The Chairman and Clerk signed Section 1 Annual Governance Statement 2018/19.

11.4. The Chairman and Clerk signed Section 2 Accounting Statements 2018/19.

11.5. It was agreed to appoint the Clerk as the Data Protection Officer. Proposed by Cllr Staff and seconded by Cllr Black.

12. DATE OF NEXT MEETING – Tuesday 16th July 2019.

The Parish Council meeting was closed by the Chair at 8.30pm.

- SCC Cllr Rainger advised of changes being made to parking restrictions outside schools, that bus timetable displays are being phased out but alternatives will be offered to councils, and that Dr Coffey MP will be hosting a public meeting on 28th June regarding ScottishPower Renewables proposed wind farm project.
- ESC Cllr Cooper submitted the Annual Ward Report prior to the meeting.

- A member of public suggested a letter of thanks was sent to two village residents for their efforts in ragwort clearance, and raised concerned that the felt on the zip wire in the play area was a potential trip hazard. Cllr Staff to investigate.

Meeting closed at 8.45pm.