

## KNODISHALL PARISH COUNCIL

### DRAFT MINUTES OF PARISH COUNCIL MEETING HELD ON 18TH FEBRUARY 2020

**PRESENT:** Councillors J Staff (Chair), G Baly, P Beeston, N Black, E Hayward, J Mayhew, J Read, A Wigg and the Clerk H Brewell  
ESC Cllr J Bond  
SCC Cllr R Rainger  
5 members of the public

The meeting commenced at 7.30pm

1. **APOLOGIES** – Cllr M Smith.
2. **DECLARATIONS OF INTEREST** – Cllr Mayhew and Cllr Wigg agenda item 5 Village Hall.
3. **MINUTES** – Approval of minutes of the Parish Council Meeting held on 21st January 2020. Proposed by Cllr Mayhew, seconded by Cllr Hayward and thus agreed by the Parish Council to accept the Minutes of the last meeting.
4. **CLERK'S REPORT ON MATTERS ARISING**
  - 4.1. The clerk confirmed that both the bench for near the village noticeboard and the planings for road surface repairs had been ordered.
  - 4.2. The clerk responded to residents' correspondence regarding grass cutting in Post Office Road. It was requested to become an agenda item.
  - 4.3. Knodishall Parish Council is now registered on the East Suffolk Council online planning system. The clerk will be attending an advice session being held by ESC planning department in March.
  - 4.4. The clerk will be attending an advice session on CIL at ESC in March.
  - 4.5. SALC have been booked to carry out the Internal Audit at the end of May 2020.
  - 4.6. Knodishall Parish Council have received confirmation from The Pensions Regulator for the re-declaration of compliance.
  - 4.7. The clerk checked the list of recipients for invitations to the Annual Parish Meeting in April.

The meeting was closed at 7.40pm for ESC Cllr Bond and SCC Rainger to present their reports, and for Mr D Murphy to give an update on fund raising for village hall repairs.

ESC Cllr Bond reminded the meeting that the new civil parking enforcement comes into effect from 6th April 2020, and gave an update on actions being taken regarding ScottishPower Renewables projects.

SCC Cllr Rainger advised that climate emergency and community social needs are being given priority consideration at district and county council.

Mr D Murphy advised that total required for all the village hall repairs is nearly £30,000. Contributions have been secured from District Councillors, local organisations and various local fund raising projects.

The meeting re-opened at 8pm.

**5. VILLAGE HALL** – Knodishall Parish Council’s contribution to the repairs fund was discussed. Cllr Staff proposed donation £5,000 from the Community Infrastructure Fund (CIL), seconded by Cllr Hayward and unanimously agreed by the council.

**6. TREE PROJECT** – Donations have been received/promised. Project will take place early March. Cllr Wigg coordinating.

**7. MATTERS RAISED BY PARISH COUNCILLORS**

7.1. Cllr Wigg raised the issue of a minibus parked in Post Office Road.

7.2. Cllr Baly proposed Saturday 4th April 2020 for the litter pick.

7.3. Cllr Baly advised that the play area litter bin has been displaced. Cllr Staff to repair/replace.

7.4. Cllr Read raised the issue of flooding due to drain problems in Hill Crest. The clerk to report to SCC Highways.

**8. CORRESPONDENCE** – Philip Beeston gave notice that he was resigning as a Councillor with effect from the February meeting due to moving out of the area. Cllr Staff thanked Cllr Beeston for his service.

SCC Cllr Rainger left the meeting at 8.30pm.

**9. FINANCIAL** – The February financial statement was agreed. Proposed by Cllr Hayward and seconded by Cllr Read.

The following payments were approved:

Wages	£628.04
H Brewell – admin supplies	£28.52
SALC – clerk training course	£42.00
Holmes Glazing - bus shelter repairs	£660.00
Premier Toilet - portaloo	£70.20
Knodishall Brownies	£100.00
Leiston Guides	£50.00
Knodishall & District Playgroup	£100.00
Knodishall PCC (Churchyard fund)	£300.00
Leiston Citizen Advice	£100.00
Leiston Community Responders	£250.00
Leiston Air Cadets (flight simulator)	£150.00
Leiston Library	£50.00

**10. DATE OF NEXT MEETING** – Tuesday 17th March 2020.

The Parish Council meeting was closed by the Chair at 8.35pm and opened to the public.

The issue of the poor road surface in the car park and surrounding area off Post Office Road was raised. Cllr Wigg confirmed planings have been ordered and repairs will take place as soon as received.

The issue of leaving the grass uncut on the green in Post Office Road until the end of the summer to allow the wild flowers to remain was raised. It was confirmed that this matter will be on the March meeting agenda.

The meeting closed at 8.45pm