

## KNODISHALL PARISH COUNCIL

### MINUTES OF PARISH COUNCIL MEETING HELD ON 17TH NOVEMBER 2020 ON ZOOM

**PRESENT:** Councillors J Staff (Chair), J Mayhew, M Smith, and Clerk H Brewell  
ESC Cllr J Bond and ESC Cllr TJ Haworth-Culf  
SCC Cllr R Rainger

The meeting commenced at 7.30pm

1. **APOLOGIES** – Cllr Black, Cllr Read and Cllr Wigg.
2. **DECLARATIONS OF INTEREST** – None
3. **MINUTES** – Approval of minutes of the Parish Council Meeting held on 8th October 2020. Proposed by Cllr Smith, seconded by Cllr Mayhew and thus agreed by the Parish Council to accept the Minutes of the last meeting.
4. **CLERK'S REPORT ON MATTERS ARISING**
  - 4.1. The clerk witnessed Cllr Mayhew sign his Declaration of Office as Vice Chair on Zoom on 29th October 2020.
  - 4.2. On 6th November 2020 ESC issued the casual vacancy notice generated by G Baly. This is displayed on the village noticeboard until 26th November 2020 .
  - 4.3. Planning updates: DC/20/3956/AGO for forestry building/stores on woodland in Judith Avenue – Status: Decided, and Decision: Prior approval not required.
  - 4.4. Update on the replacement play area fencing – work due to be carried out first/second week of December.
  - 4.5. ESC Cllr Bond and ESC Cllr Haworth-Culf have provided a contacts list for organisation that can help residents with issues during the COVID-19 pandemic.
5. **PLANS** – DC/20/4277/FUL 31 Judith Avenue – removal of existing garage and rear extension, proposed rear extensions to existing dwelling, erection of garage including associated external works. No objections. One observation regarding the roof as already commented on by a resident.
6. **COMMON MAINTENANCE**
  - 6.1. As an alternative to Community Payback workers, the council has been offered help from a team from HMP Hollesley Bay. Cllrs Mayhew, Smith, and Staff all supported this offer.
  - 6.2. Cllr Staff to discuss with Cllr Wigg pollarding the trees around the pond.
  - 6.3. Cllr Staff and the clerk to review parking on the Common.

## **7. MATTERS RAISED BY PARISH COUNCILLORS**

7.1. Cllr Staff confirm the play area goal post has been repaired, and dog fouling notices placed on bins.

7.2. Cllr Mayhew requested a copy of the 2020 play area inspection report.

## **8. CORRESPONDENCE**

8.1. The clerk gave an update on the 2020 donations response.

8.2. The council has been copied in correspondence from a resident to ESC Cllr Cooper regarding funding for trees and the mowing regime in Post Office Road.

**9. BUDGET REVIEW** – the 2021/2022 was reviewed. An increase in the donations to £1,300 was recommended to assist with organisations struggling to raise funds.

## **10. FINANCIAL**

10.1. The October 2020 financial statement review and approved. Proposed by Cllr Mayhew and seconded by Cllr Smith.

10.2. The November 2020 financial statement reviewed and approved. Proposed by Cllr Smith and seconded by Cllr Mayhew.

**11. DATE OF NEXT MEETING** – Tuesday 15th December 2020, either at the Village Hall or on Zoom depending on COVID-19 restrictions.

The Parish Council meeting was closed by the Chair at 8.05pm.

SCC Cllr Rainger gave an update on COVID-19 advice, and confirmed that the Leiston Citizens Advice Bureau and Good Neighbour scheme remained available to residents of Knodishall.

ESC Cllr Haworth-Culf gave a reminder of the school meals campaign, and an update on the SPR open floor meetings.

ESC Cllr Bond gave an update on the Community Partnership meetings and funding opportunities.

The meeting closed at 8.15pm.