



KNODISHALL PARISH COUNCIL

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19th May 2021

To all Parish Councillors

You are duly summoned to attend the Annual Parish Council meeting to be held on **Tuesday 25th May 2021 at 7.30pm in Knodishall Village Hall.**

COVID measures are in place for this meeting: Maximum 30 people in the hall. Social distancing. Contact details must be provided. Hand sanitiser provided. Face masks must be worn.

The meeting is open to the public and press.

AGENDA

1. ELECTION OF CHAIR FOR THE ENSUING YEAR
2. APOLOGIES To accept apologies for absence.
3. DECLARATIONS OF INTEREST To receive declarations of interest.
4. ELECTION OF VICE CHAIR FOR THE ENSUING YEAR
5. APPOINTMENT OF REPRESENTATIVES TO OTHER BODIES
6. APPOINTMENT OF RESPONSIBLE FINANCE OFFICER FOR 2021/2022
7. MINUTES To approve minutes of the last meeting.
8. CLERK'S REPORT ON MATTERS ARISING
9. PLANS To review planning application DC/21/2244/FUL.
10. PLAY AREA To review play area.
11. ALLOTMENTS To review allotments.
12. APPROVAL OF ACCOUNTS FOR YEAR ENDED 31ST MARCH 2021 AND AUDIT FORMS
13. ADOPTION OF STANDING ORDERS AND FINANCIAL STANDING ORDERS
14. MATTERS RAISED BY PARISH COUNCILLORS To receive comments from Parish Councillors.
15. CORRESPONDENCE Note correspondence received (information only).
16. FINANCIAL To review the current financial position and approve.
17. DATE OF NEXT MEETING To be confirmed.