

KNODISHALL PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING HELD ON 24TH AUGUST 2021

PRESENT: Councillors J Staff (Chair), N Black, E Hayward, J Mayhew, J Read, M Smith, A Wigg and Clerk H Brewell
ESC Cllr T Daly
SCC Cllr TJ Haworth-Culf

The meeting commenced at 7.30pm

- 1. APOLOGIES** – ESC Cllr R Rainger.
- 2. DECLARATIONS OF INTEREST** – Cllr Wigg on planning proposal DC/21/3576/VOC on agenda item 5.

Chair closed the meeting at 7.33pm.

ESC Cllr T Daly introduced himself and gave a summary of his position on local matters. He also advised that he is on the Planning Committee South.

SCC Cllr TJ Haworth-Culf reported that there had been some local burglaries the previous weekend, gave an update on Suffolk's response to the Afghan refugee situation and advised that ABC radio in Saxmundham has been launched.

Chair re-opened the meeting at 7.42pm.

ESC Cllr T Daly and SCC Cllr TJ Haworth-Culf left the meeting.

- 3. MINUTES** – Approval of minutes of the Parish Council Meeting held on 20th July 2021. Proposed by Cllr Wigg, seconded by Cllr Mayhew and thus agreed by the Parish Council to accept the Minutes of the last meeting.
- 4. CLERK'S REPORT ON MATTERS ARISING**
 - 4.1. Knodishall Parish Council has added its signature to a letter that Anglian Energy Planning Alliance are sending to EDF regarding the late raising of the issue of potable water.
 - 4.2. A poster has been put on the village noticeboard regarding the Sizewell C water supply consultation which runs until 27 August 2021.
 - 4.3. The Police Community Engagement Officer has emailed regarding Automatic Number Plate Recognition cameras to tackle the issue of speeding. The clerk is to register KPC interest in the scheme.
 - 4.4. Community Action Suffolk provided a poster to promote an initiative called Ready, Set ... Restart which aims to support local voluntary groups to start backup after lockdown. The poster is on the village noticeboard.

- 4.5. A further review was carried out on the allotments – some improvements had been made. Another review will take place early September.
- 4.6. The verge beside the allotment road has become very overgrown. Cllr Wigg to ask Shaun Wright Tree Services to cut.
- 4.7. The village noticeboard needs some repairs. Cllr Read and the Clerk to obtain a quote.
- 4.8. Planning application update: DC/21/2657/FUL 2 Gorse View - permitted. DC/21/3132 & 3134 / CLE Avocet and Kingfisher Cottages, Manor Farm – waiting decisions.
- 4.9. The Clerk advised that H Mayhew is on holiday from 17 to 31 August. Cllr Mayhew is covering her duties.
- 4.10. The Clerk advised that due to a move from Suffolk to Lincolnshire she was resigning. The Clerk handed Cllr Staff her resignation letter. The Clerk will work with Cllr Staff on advertising for a replacement, and will continue as Clerk until moving or a replacement is appointed.

5. PLANS

- 5.1. DC/21/3036/FUL Shelford House, Mill Road – no objections or comments.
- 5.2. DC/21/3576/VOC land opposite 57 to 61 Judith Avenue – no objections or comments.

6. PLAY AREA

- 6.1. The chippings have been received and spread. Cllr Mayhew advised that further chippings are needed for a full covering.
- 6.2. The replacement fence is now erected, with wooden posts between two concrete end posts. The wooden posts will be replaced once the concrete posts are available. This work is being done at no extra cost to the original quote.
- 6.3. Replacement caps for the witches coven play equipment have been ordered from Huktek.
- 6.4. Cllr Mayhew is chasing up Jonathan Alexander about repairs to the wobbly bridge.
- 6.5. The cover on the zip wire is very worn. It was agreed to order a replacement from Playdale at a cost of £340 plus £30 shipping.
- 6.6. Regarding obtaining details of the play area lease, believed to have been signed in 1966, the Clerk advised that the Suffolk Archives are due to open in September 2021.
- 6.7. The Clerk confirmed that the annual play area inspection is booked with ROSPA Play Safety to be carried out in September.

7. PLAY GROUP

- 7.1. Cllr Mayhew gave an update on a meeting with Mr T Haxell and some play group staff regarding the new building project.

7.2. It was agreed in principle that KPC is in agreement with becoming the lease holder.

7.3. It was further agreed that a committee would be setup to discuss this project outside of council meetings. Cllrs Hayward and Mayhew will represent KPC. The committee will be open to non-council members. The Clerk is to arrange a meeting with Mr T Haxell.

8. MATTERS RAISED BY PARISH COUNCILLORS

8.1. Cllr Read raised the issue of grass cutting on Post Office Road Green. To be included on September agenda for review.

8.2. Cllr Wigg obtained a quote from Shaun Wright Tree Services for grass cutting and removal of dead trees. The quote was accepted. Cllr Wigg to arrange the work.

8.3. Cllr Wigg raised the issue of the overgrown grass by the village pond/river. The Clerk is to ask CDC Blowers to add it to their next cut.

8.4. Cllr Hayward raised the issue to parking on Common Land. The Clerk to obtain quotes for signs.

8.5. Cllr Mayhew raised the issue to the pathway from the village hall to the pub being blocked by vehicles. Cllr Staff and the Clerk to look at.

9. CORRESPONDENCE – None.

10. FINANCIAL

10.1. The August 2021 financial statement was reviewed and approved, with one correction – the removal of cheque 102527 for Shaun Wright Tree Services as the paperwork was a quote not an invoice. Proposed by Cllr Hayward and seconded by Cllr Wigg.

The following payments were approved:

Wages	£646.64
Saxon Fencing – play area fence	£1,600.00
Material Change – chippings for play area	£833.66

10.2. A revised Certificate of Exemption was signed after an error in the expenditure figure was discovered during the internal audit. Proposed by Cllr Mayhew and seconded by Cllr Wigg.

10.3. Section 1 Annual Governance Statement 2020/21 was reviewed. Proposed by Cllr Smith and seconded by Cllr Black. Section 2 Accounts Statements 2020/21 was reviewed. Proposed by Cllr Mayhew and seconded by Cllr Hayward.

11. DATE OF NEXT MEETING – Tuesday 21st September 2021. If Tuesday evening bingo returns to the Village Hall, then the council meetings will move back to the Mission Rooms. Clerk to organise.

The Parish Council meeting was closed by the Chair at 8.35pm.