

KNODISHALL PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING HELD ON 19TH JANUARY 2021 REMOTELY ON ZOOM

PRESENT: Councillors J Staff (Chair), E Hayward, J Mayhew, M Smith, A Wigg and Clerk H Brewell
ESC Cllr TJ Haworth-Culf
SCC Cllr R Rainger
3 members of public

The meeting commenced at 7.30pm

1. **APOLOGIES** – Cllr N Black, Cllr J Read and ESC Cllr J Bond.
2. **DECLARATIONS OF INTEREST** – None.
3. **MINUTES** – Reapproval of minutes of the Parish Council Meeting held on 17th November 2020 after correction, proposed by Cllr Smith, seconded by Cllr Mayhew. Approval of minutes of the Parish Council Meeting held on 15th December 2020, proposed by Cllr Smith, seconded by Cllr Mayhew. Approval of minutes of the Extraordinary Parish Council Meeting held on 11th January 2021, proposed by Cllr Hayward, seconded by Cllr Smith, and thus agreed by the Parish Council to accept the Minutes of the last three meetings.
4. **CLERK'S REPORT ON MATTERS ARISING**
 - 4.1. The clerk has been unable to find details of the lease agreement for the play area. It was agreed that the clerk will make a Land Registry request.
 - 4.2. Following on from December minutes item 7.4 regarding a building site compound on common land – the clerk is to request written assurance that the site will be cleaned up and any damage made good.
 - 4.3. Leiston and Saxmundham Citizens Advice have made an appeal for second hand laptops or tablets for local children to assist in home schooling during COVID-19 lockdown.
 - 4.4. Anglian Energy Planning Alliance are writing to the new Secretary of State for Business Energy & Industrial Strategy – it was agreed to add KPC to the list of signatures.
 - 4.5. It was agreed to upgrade the council membership of Zoom to one year.
5. **PLANS** – DC/20/5230/FUL 23 Hawthorn Close – erection of detached dwelling and cartlodge. No objections or comments.
6. **PLAY AREA** – Cllr Staff and Cllr Mayhew carried out an onsite review of annual inspection report. Cllr Mayhew to obtain quotes for the wooden bridge posts. Repairs to be discussed further - March 2021 agenda item.
7. **PARKING** – the clerk to write to resident regarding a vehicle parked on common land. February agenda to discuss village car parks.

8. MATTERS RAISED BY PARISH COUNCILLORS

8.1. Cllr Staff ask the clerk to write to a resident regarding overgrown hedge.

8.2. Cllr Staff gave an update on the signage situation outside the Knodishall Playgroup.

9. CORRESPONDENCE

9.1. Correspondence has been received from several residents in Post Office Road primarily regarding parking and the grass cutting of the green.

9.2. Correspondence has been received from a resident regarding speeding in Aldringham Lane.

10. FINANCIAL

10.1. The December 2020 financial statement review and approved. Proposed by Cllr Wigg and seconded by Cllr Smith.

10.2. The 2019/2020 CIL report was reviewed and approved. Proposed by Cllr Mayhew and seconded by Cllr Hayward.

11. DATE OF NEXT MEETING – Tuesday 16th February 2021 on Zoom.

The Parish Council meeting was closed by the Chair at 8.22pm.

SCC Cllr Rainger gave an update on COVID-19 advice, and the SCC work on the ScottishPower Renewables and Sizewell C projects.

ESC Cllr Haworth-Culf advised the Community Partnership grants scheme opened for applications on 14th January, and also gave an update on the local COVID vaccination situation.

The meeting closed at 8.38pm.