

KNODISHALL PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING HELD ON 20TH JULY 2021

PRESENT: Councillors J Mayhew (Vice Chair), N Black, E Hayward, J Read, M Smith, A Wigg and Clerk H Brewell

1 member of the public

The meeting commenced at 7.30pm

1. **APOLOGIES** – Cllr J Staff, ESC Cllr R Rainger and SCC Cllr TJ Haworth-Culf.
2. **DECLARATIONS OF INTEREST** – None.
3. **MINUTES** – Approval of minutes of the Parish Council Meeting held on 15th June 2021. Proposed by Cllr Black, seconded by Cllr Read and thus agreed by the Parish Council to accept the Minutes of the last meeting.
4. **CLERK'S REPORT ON MATTERS ARISING**
 - 4.1. District Councillors elected on 8th July were Thomas Daly and Russ Rainger.
 - 4.2. Following on from June minute item 4.3 regarding the allotment inspection – further responses have been received. Cllr Read, Cllr Smith and the Clerk will meet to carry out a review.
 - 4.3. An email received from Marianne Fellows regarding the Aldeburgh Summer Theatre was reviewed. KPC do not wish to participate this year.
 - 4.4. An online meeting is being held by Halesworth Locality Police on 2 August for the Safer Neighbourhood Team. The clerk to advise that no councillors available to attend.
 - 4.5. The Clerk gave an update on upcoming road closures by Suffolk Highways in Knodishall.
 - 4.6. The Clerk had received an email regarding a no parking sign. This was not erected by KPC.
 - 4.7. Planning application DC/21/2244/FUL 11 Hawthorn Close permitted. Planning application DC/21/2657/FUL 2 Gorse View awaiting decision.
5. **PLANS**
 - 5.1. DC/21/3132/CLE Avocet Cottage, Manor Farm – no objections or comments.
 - 5.2. DC/21/3134/CLE Kingfisher Cottage, Manor Farm – no objections or comments.
6. **PLAY AREA**
 - 6.1. Cllr Read advised prices for two sizes of chippings. Suggested to order three bags of the larger size and four bags of the smaller size. Proposed by Cllr Wigg and seconded by Cllr Hayward. Cllr Read and the Clerk to arrange the order.

Vice Chair closed the meeting at 7.50pm.

- 7. PLAY GROUP** – Mr T Haxell passed on a letter from the Church of St Lawrence Knodishall to Knodishall Parish Council confirming in principle a change of lease holder from Knodishall Playgroup to Knodishall Parish Council on a 99 year lease. Mr Haxell is going to request a draft lease agreement for the council to consider. A meeting will be arranged for a site visit.

Mr Haxell left the meeting at 8.05pm.

Vice Chair re-opened the meeting at 8.05pm.

8. MATTERS RAISED BY PARISH COUNCILLORS

- 8.1. Cllr Wigg to arrange for Shaun Wright Tree Services to remove three or four dead trees on the Common.
- 8.2. Cllr Wigg to ask Shaun Wright Tree Services to quote on taking over the extra grass cutting.
- 8.3. Cllr Hayward raised the issue again about a crossing on Snape Road near Judith Avenue.
- 8.4. Cllr Smith raised the issue of flooding and field run off in Aldringham Lane.
- 8.5. Cllr Smith raised the issue of the overgrown footpath in Aldringham Lane. The Clerk to report.
- 8.6. Cllr Read raised the issue of grass cutting on Post Office Green. To be reviewed in September or October meeting.
- 8.7. Cllr Mayhew raised the issue of items placed beside the skip in the Common car park. The Clerk to report.

9. CORRESPONDENCE – None.

10. FINANCIAL

- 10.1. The July 2021 financial statement reviewed and approved. Proposed by Cllr Hayward and seconded by Cllr Smith.
- 10.2. Reserved Funds were reviewed. It was agreed to return the Commons reserve to £2,500, remove the £238 Auto-Enrolment Fees and increase Election Costs from £875 to £1,000. Proposed by Cllr Hayward and seconded by Cllr Smith.

11. DATE OF NEXT MEETING – Tuesday 17th August 2021. Ongoing venue to be discussed at next meeting.

The Parish Council meeting was closed by the Vice Chair at 8.20pm.