

## KNODISHALL PARISH COUNCIL

### MINUTES OF PARISH COUNCIL MEETING HELD ON 19TH OCTOBER 2021

**PRESENT:** Councillors J Staff (Chair), N Black, E Hayward, J Mayhew, J Read, M Smith, A Wigg and Clerk H Brewell  
ESC Cllr T Daly

The meeting commenced at 7.30pm

**1. APOLOGIES** – ESC Cllr R Rainger and SCC TJ Haworth-Culf.

Chair closed the meeting at 7.31pm.

ESC Cllr Daly gave an update on a press release from ESC regarding their neutral status on Sizewell C, and a ESC leaflet regarding safe garden bonfire nights.

ESC Cllr Daly left the meeting.

Chair re-opened the meeting at 7.35pm.

**2. DECLARATIONS OF INTEREST** – None.

**3. MINUTES** – Approval of minutes of the Parish Council Meeting held on 21st September 2021 with an amendment to item 11.2 to minute the approval to use the £1,500 Play Area reserved fund to offset extra expenditure in 2021. Proposed by Cllr Hayward, seconded by Cllr Wigg and thus agreed by the Parish Council to accept the Minutes of the last meeting.

**4. CLERK'S REPORT ON MATTERS ARISING**

4.1. Following on from September minute note 4.1 – two no parking signs for Post Office Road were purchased from Leiston Press.

4.2. Following on from September minute item 7 – the Clerk emailed ESC and Suffolk Norse to advise them of KPC to return Post Office Road green to normal cutting. Both acknowledge the email and confirm that normal cutting will return in 2022.

4.3. Following on from September minute item 10 – the Clerk registered Knodishall Parish Council with the Information Commissioners Office.

4.4. Following on the Cllr Hayward's raising with ESC Rainger the possibility of a pedestrian crossing in Snape Road near Judith Avenue, as suggested the Clerk contacted Peter Sparrow at SCC and read his response regarding funding the survey to see if a crossing was viable.

4.5. Planning application update: DC/21/3036/FUL Shelford House, Mill Road – awaiting decision. DC/21/3132 & 3134 / CLE Avocet and Kingfisher Cottages, Manor Farm – waiting decisions. DC/21/3576/VOC land opposite 57 to 61 Judith Avenue – awaiting decision.

4.6. The Clerk advised that her last working date would be 20th October 2021.

## **5. PLAY AREA**

5.1. The fencing beside the zip wire is down. Cllrs Staff and Wigg to obtain quotes.

5.2. The Clerk to chase Saxon Fencing to see when the wooden posts will be replaced by the concrete posts.

5.3. The Clerk gave an update on findings from her visit to the Suffolk Archives.

**6. PLAY GROUP / MISSION ROOMS** – Cllr Mayhew gave an update on the recent meeting of the committee. The Clerk is to see if ESC can assist with legal advice.

## **7. MATTERS RAISED BY PARISH COUNCILLORS**

7.1. Cllr Staff had received a complaint about the pavement in Hill Crest. It was agreed that Tide Homes (the new name for Flagship) are responsible.

7.2. Cllr Read gave an update on the annual allotment renewals.

**8. CORRESPONDENCE** – None.

## **9. FINANCIAL**

9.1. The October 2021 financial statement was reviewed and approved. Proposed by Cllr Hayward and seconded by Cllr Black.

The following payments were approved:

Wages	£898.62
Huck Tek – play equipment repairs	£60.48
Suffolk Norse – refuse	£9.00
PKF Littlejohn – audit	£48.00
Shaun Wright Tree Services	£1,200.00
H Brewell (£40 ICO, £79.20 Leiston Press and £26.38 Viking admin supplies)	£145.58

9.2. A budget review for 2022/23 was carried out. To be reviewed again at the November or December 2021 meeting.

9.3. It was agreed to use CIL funding for the play area fencing costs. Proposed by Cllr Hayward and seconded by Cllr Wigg.

9.4. The Barclays Bank mandate form was signed by Cllrs Staff and Hayward to remove the Clerk from the KPC accounts.

**10. DATE OF NEXT MEETING** – Tuesday 16th November 2021.

The Parish Council meeting was closed by the Chair at 8.25pm.