

KNODISHALL PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING HELD ON 21ST SEPTEMBER 2021

PRESENT: Councillors J Staff (Chair), E Hayward, J Read, A Wigg and Clerk H Brewell
ESC Cllr R Rainger

The meeting commenced at 7.30pm

- 1. APOLOGIES** – Cllr J Mayhew, Cllr M Smith, ESC Cllr T Daly and SCC TJ Haworth-Culf.
- 2. DECLARATIONS OF INTEREST** – None.

Chair closed the meeting at 7.32pm.

ESC Cllr Rainger gave an update on the energy projects and committee appointments.

Cllr Read asked ESC Cllr Rainger for advice on the overgrown pavement in School Road after the 30mph speed limit sign towards Victoria Bridge that has been previously reported and some clearance work carried out. Advised to re-report to SCC.

Cllr Hayward asked ESC Cllr Rainger for advice on obtaining a pedestrian crossing at Snape Road near Judith Avenue. Advised to contact Peter Sparrow at SCC.

ESC Cllr Rainger left the meeting.

Chair re-opened the meeting at 7.45pm.

- 3. MINUTES** – Approval of minutes of the Parish Council Meeting held on 24th August 2021. Proposed by Cllr Wigg, seconded by Cllr Hayward and thus agreed by the Parish Council to accept the Minutes of the last meeting.

4. CLERK'S REPORT ON MATTERS ARISING

- 4.1. Following on from August minute note 8.4 regarding the parking on Common land in Post Office Road, Leiston Press have quoted for £59 for one sign and £66 for two signs. It was agreed to purchase two signs.
- 4.2. Following on from August minute note 8.5 regarding a vehicle blocking the pathway between the Village Hall and the pub, Cllr Wigg has spoken to the vehicle owner.
- 4.3. Following on from August minute note 4.7 regarding repairs to the village noticeboard. Cllr Wigg suggested that concrete spear posts could be fitted – to obtain quotes.
- 4.4. Planning application update: DC/21/3036/FUL Shelford House, Mill Road – awaiting decision. DC/21/3132 & 3134 / CLE Avocet and Kingfisher Cottages, Manor Farm – waiting decisions. DC/21/3576/VOC land opposite 57 to 61 Judith Avenue – awaiting decision.

4.5. The Clerk has a booking at the Suffolk Archives on 5 October 2021 to view archived minutes regarding the play area and maps of Knodishall Common.

4.6. SALC have a Question & Answer meeting with EDF regarding Sizewell C. Cllr Staff is to attend.

4.7. SALC have created a dedicated webpage for the Queen's Platinum Jubilee celebrations next year.

4.8. Clerk recruitment – the position is advertised on the village noticeboard, it will be advertised in the October parish magazine, other local clerks have been approached.

5. PLAY AREA - The zip wire replacement seat has been received. Cllr Staff and Cllr Wigg to install.

6. PLAY GROUP / MISSION ROOMS - The Clerk read the draft minutes from the first meeting held on 16th September 2021.

7. POST OFFICE ROAD GREEN – the 'no cut' trial for 2021 was reviewed. It was proposed to return to 'normal' cutting from 2022, proposed by Cllr Hayward and seconded by Cllr Wigg. The Clerk is to advise East Suffolk Council.

8. MATTERS RAISED BY PARISH COUNCILLORS

8.1. Cllr Read gave an update on the allotment review and October renewals. Allotment holder 11 had objected to being given notice of non-renewal. It was agreed that the notice of non-renewal should stay in place.

8.2. Cllr Wigg advised that Shaun Wright Tree Services had removed the dead trees, but there was further work to be carried out on the common.

8.3. Cllr Hayward raised the issue of overgrown hedge on Snape Road. Cllr Staff to ask the Plymouth Brethren if they are able to cut it this year.

9. CORRESPONDENCE – None.

10. INTERNAL AUDIT – The recommendations in the internal audit from SALC was reviewed (copy attached to these minutes). The Clerk is to register KPC with the Information Commissioner's Office.

11. FINANCIAL

11.1. The amended August 2021 financial statement was approved. Proposed by Cllr Wigg and seconded by Cllr Hayward.

11.2. The September 2021 financial statement was reviewed and approved. It was agreed to use the £1,500 play area reserve fund. Proposed by Cllr Hayward and seconded by Cllr Wigg.

The following payments were approved:

Huck Tek – play equipment repairs £98.88

SALC – internal audit	£238.80
Came & Co - insurance	£929.87
J Alexander – play equipment repairs	£705.00
H Brewell (£76.07 Viking – admin supplies and £442.84 Playdale – play equip. parts)	£518.91

11.3. There was a discussion regarding sick pay for employees. It was confirmed that employees were not entitled to sick pay.

12. DATE OF NEXT MEETING – Tuesday 19th October 2021.

The Parish Council meeting was closed by the Chair at 8.25pm.