

## KNODISHALL PARISH COUNCIL

### MINUTES OF PARISH COUNCIL MEETING HELD ON 21<sup>st</sup> December 2021

**PRESENT:** Councillors J Staff (Chair), N Black, E Hayward, J Mayhew, J Read, and A Wigg

The meeting commenced at 7.30pm

- 1. APOLOGIES** – KPC Cllr M Smith ESC Cllr's R Rainger, and SCC TJ Haworth-Culf.
- 2. DECLARATIONS OF INTEREST** – None.
- 3. MINUTES** – Approval of minutes of the Parish Council Meeting held on 16<sup>th</sup> November 2021 Proposed by Cllr Wigg, seconded by Cllr Hayward and thus agreed by the Parish Council to accept the Minutes of the last meeting.
- 4. CLERK'S REPORT ON MATTERS ARISING**
  - 4.1. Following on from November 21 minute note 7.3 – Flooding and excessive mud on the entrance to allotments, the site has been investigated and does not currently meet the criteria for maintenance work.
  - 4.2. Community Partnership have offered KPC a free (including installation costs) bench constructed of recyclable materials, referred to as a "talking bench" KPC agreed this would be welcome for installation on the old football pitch. Cllr Staff to respond.
  - 4.3. ECS has informed KPC that all correspondence with regard to planning enforcement must be from the Clerk only and not individual councillors.
- 5. PLANNING** – Cllr Staff was unable to get an extension for planning application for - DC/21/5205/FUL and - DC/21/5248/FUL so window for comment has expired. Application DC/21/5436/FUL had recently been received, Cllrs were asked to view the documents on ESC planning portal and forward any comments to Cllr Staff.
- 6. PLAY AREA** – ROSPA report has been received.
  - 6.1. Cllrs to investigate/address points raised.
  - 6.2. SCC & ESC to be asked if any money their locality/community funds would be available to assist with the purchase of a new swing
  - 6.3. Tom Bridges has not yet completed the fitting on concrete posts, Cllr wig to contact.
  - 6.4. Replacement of second part of Play Area Fence to be reviewed in the New Year.
  - 6.5. Mrs Mayhew has reported the bin locks are broken and the top is regularly getting taken off on kicked around and therefore getting damaged. Prices for a new bin to be investigated for the next meeting.

**7. PLAY GROUP / MISSION ROOMS** – Cllr Mayhew has tried (unsuccessfully) to make contact with Fairweather Law to clarify potential costs, he will continue again after Christmas.

**8. MATTERS RAISED BY PARISH COUNCILLORS**

8.1. Cllr Wigg informed the council that he has made repairs to the Village Notice Board, materials cost £36.

8.2. Cllr Mayhew inquired if we are going to advertise to co-opt 2 new Cllrs, it was agreed to start the process in the New Year.

8.3. Cllr Staff informed the council that there has been one applicant for the vacant position of Clerk, Cllr Staff will make contact with the applicant and arrange an interview with himself and Cllr Mayhew.

**9. COUNCIL DATES FOR 2022** – After discussion it was agreed to keep the meeting date to the Third Tuesday of each month.

**10. CORRISPONDENCE** – Heather Coster wrote to inquire if an allotment was available, Cllrs Read & Staff to follow up.

**11. FINANCIAL**

11.1. The December 2021 financial statement was reviewed and approved. Proposed by Cllr Black and seconded by Cllr Wigg.

The following payments were approved:

Wages	£213.84
Playsaftey Ltd	£107.40
Cllr A Wigg (Notice Board Repairs)	£36.00

11.2. Cllr Staff suggested an amendment to the budget review agreed last month( an extra £50 to the Common fund) was approved by all, Proposed by Cllr Mayhew and Seconded by Cllr Hayward.

**12. DATE OF NEXT MEETING** – Tuesday 18<sup>th</sup> January 2022.

The Parish Council meeting was closed by the Chair at 20:13H