

KNODISHALL PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING HELD ON 16TH AUGUST 2022

PRESENT: Councillors J Mayhew (Chair), L Hayward, N Black, J Staff, J Read, M Smith, J Clements Clerk & RFO D Sanders, ESC T Daly, SCC TJ Haworth-Culf and 11 members of the public.

The meeting commenced at 19.27H

1. APOLOGIES –ESC R Rainger

2. DECLARATIONS OF INTEREST – Chair J Mayhew for item 13 school road repairs

Parish meeting to close at 19:29

Open at 19:29 to SCC TJ Haworth-Culf and District ESC T Daly

TJ began by saying SCC can contribute 4k towards the repairs of school road but needed a more detailed plan to submit funding.

TJ wanted to make special praise to all the fire crews around Suffolk as they have been non-stop and constantly on call, in addition to all the volunteers in supporting the emergency services.

Over the coming weeks it is expected that the weather will change and result in floods and thunderstorms so gave basic advice on getting battery powered lights and emergency numbers to report breakdown such as power cuts. It was also discussed the pending strike from Royal Mail and refuse collections.

T Daly

3. APPOINTMENT OF REPRESENTATIVES TO OTHER BODIES

Allotments	Cllr Read
Common Management	Cllrs Black and Staff
Common Fire Watch	Cllr Hayward
Community Partnership	Cllr Staff
Flood and Emergencies	Cllr Staff
Footpath Warden	Cllr Staff
Play Area and Pond	Cllrs Hayward, Mayhew and Staff
SALC	Cllr Staff and Mayhew
Tree Warden	Cllr Black and Smith
Village Hall Trustees	Cllr Clements
War Memorial	Cllr Mayhew
Offshore Windfarm & Sizewell C	Cllr Staff

4. MINUTES – Approval of minutes of the Parish Council Meeting held on 19th July 2022, Proposed by Cllr Hayward, seconded by Cllr Clements and thus agreed by the Parish Council to accept the Minutes of the last meeting.

5. COMMON FIRE

5.1 Reported fire to RPA and had update on 12/08 saying they are still working through it and will be in contact as soon as possible – email was read out by the Clerk.

5.2 Natural England have been in contact and keen to get the ball rolling and be in touch once official notification has been made from RPA to organise a visit.

5.3 contact has been made with wildlife trust and organised a visit on 21st September with Graham Hart and Susan stone who set up the 10yr management plan – Read out emails

5.4 Clerk contacted AONB and they have provided some info and contact details for funding, however they will await how RPA and NE can help too

6. CO-OPTING COUNCILLORS

There are 2 vacancies to become a councillor for Knodishall parish council and currently no applications – Clerk to revise advert and place in notice board.

7. CLERK'S REPORT ON MATTERS ARISING

7.1 Sizewell c has been granted

7.2 Second Council Tax Rebate Grant discretionary scheme has started

7.3 You may be aware in early February there was a fire at the Transfer Station on Ransomes Industrial Estate, Ipswich. This unfortunate event resulted in the Transfer Station being closed entirely until the end of March. Whilst most of the site is back up and running, the waste bays for glass tipping remain unavailable. We have recently been informed that the site should be fully reinstated in early September.

7.4 Data Protection fee - Reminder to renew ICO:00010611110 – GDPR - £40

7.5 The Leiston Community Land Trust have created the Leiston Church Square Community Garden, which will provide an accessible, multi-functional, public facility, for everyone to enjoy, including bandstand, seating, planting and signage.

7.6 Gypsies and travellers arrived in Aldeburgh but quickly went.

7.7 Insurance up for renewal on 1st October – need to fill in questionnaire for updated quote.

8. PLANS To review – DC/22/2795/FUL, 25 Hawthorn Close.

8.1 Council reviewed plans for a new roof at 25 Hawthorn Close, Council had no objections and the fore will be recorded on the ESC planning portal

9. PLAY AREA

9.1 Play area bin has been installed by Cllr Mayhew

9.2 Clerk still struggling to find someone to install a new fence, will continue to try, it was discussed to try find the old one that was removed and possible options to do the fence ourselves.

9.3 The price for 6 X bulk bags of our PG10/30 delivered to Knodishall would be £96.92 per bag + Vat. Total cost = £697.82 inc Vat. It was agreed to purchase and to be delivered ASAP to which was proposed by Cllr Smith and seconded by Cllr Black.

9.4 Cllr Mayhew asked Cllr Clements with her experience and background with funding to try help find some funding for the new play equipment.

10. ALLOTMENTS

10.1 Clerk made the necessary changes to the rules and contract to plots which was approved by Cllr Hayward and seconded by Cllr Black. Cllr Read asked for 16 copies of each to get them signed. Clerk will be in contact with Cllr Read when this is complete.

10.2 CDC Blowers cut the grass in parking area

11. FINANCIAL ORDERS – for BACS payments

11.1 Paragraph 6.9/10 cover payments by BACS or internet banking. When transferring to online banking it is suggested that council to review risk assessment to make sure electronic payments are included.

11.2 Clerk updated risk assessment to show electronic payments

12. MATTERS RAISED BY PARISH COUNCILLORS

12.1 Cllr Smith said the road speed sign has been removed on Aldringham road but a new one has not been installed, Cllr Smith said all the bins are overflowing however Cllr Staff said he reported it

12.2 Cllr Staff mentioned that the batteries needed changing for the defibrillator which Crisps garage dealt with and handed the clerk an invoice to pay next month.

12.3 Cllr Hayward asked can the Rivers can be cleared out due to increased risk of flooding, would appear no work has been done on this for a few years, clerk to contact environmental agency.

13. SCHOOL ROAD REPAIRS

13.1 Cllr Mayhew said he will speak to the village hall and see how they can help following SCC generous contribution of 4k, Cllr Mayhew asked Clerk to include the donation into the letter for the residents and post ASAP – Clerk asked Cllr Staff to help identify who to post too.

13.2 Cllr Mayhew will meet with contractors and report back with what is included on the quotes

14. CORRESPONDENCE Note correspondence received (information only).

14.1 Email from Jenifer white outlining a report in the parish magazine, in addition to offer her experience with the common, email was read out by Cllr Mayhew – Jennifer was then invited to speak to which Jenifer reiterated her desire to help with a new plan for the common – Council will discuss and agreed if a subcommittee is to be set up and therefore be in touch with Jenifer Whites application.

14.2 Email from Guy Baly reiterating the heroic efforts of the fire service and all the support within the community, it was mentioned about the management plan and fire breaks, in addition to mention Jenifer's application to support the council with the common management and maintenance, email was read out by the Clerk.

14.3 Cllr Mayhew received an email regarding who owns the common and appears to be some connection with claims on ownership but nothing has been proven although requests have been made, so until such time the common ownership is unknown.

14.3 Cllr Mayhew also was asked via email that there was no emergency plan on the website and if this can be made available – it was discussed at council that the emergency plan was drawn out and a questionnaire sent out to the residents however nothing was forthcoming. Cllr Mayhew stated this will be reviewed and be made available to all concerned.

14.4 A resident requested bushes to be pruned down the far end of St Andrews road (Aldringham side) – Council stated that as the road is private, it is down the residents to maintain. Furthermore the same resident complained about a nearby resident was parking incorrectly and blocking the road which would prevent emergency services gaining access.

14.5 Brayton Parish council has taken a liking to our village sign and asked where it came from so Cllr Staff will forward this on so I can send over

15. FINANCIAL To review the current financial position and approve.

The August 2022 financial statement was reviewed and approved. Proposed by Cllr Smith and seconded by Cllr Clements.

15.1. A total of £917.10 for payments was approved.

15.2. Clerk asked Cllr Smith if any contact from Barclays and because there hasn't, clerk will chase.

16. DATE OF NEXT MEETING Tuesday 20th September 2022

Cllr Mayhew will be unavailable on this date so it was agreed Cllr Staff will Chair.

Parish council meeting closed by Chair at 20:38H

Opened to the public at 20.39

A member of the public raised his concern that the lack of firebreak on the common and he has had to maintain his own for many years. In addition why was the residents never part of consultations that took place over the common plan? Cllr Hayward raised the attention to the residents that if there was not a fire then no would be here and reiterated the relevant people have been contacted to help and support the process of a new management plan of the common. Some residents are keen to get the ball rolling however due to health and safety further advice from the organisations involved it was reiterated by council, we all have to wait for guidance.

Meeting Closed at 20:55