

KNODISHALL PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING HELD ON 21ST JUNE 2022

PRESENT: Councillors J Mayhew (Chair), L Hayward, N Black, J Staff, J Read, M Smith, Clerk & RFO D Sanders, ESC's T Daly & R Rainger and 2 members of the public.

Before the meeting commenced Chair J Mayhew announced the passing of Cllr Wigg and thanked him for his service over the years to Knodishall Parish council, as a token of respect we held 1 minute's silence.

The meeting commenced at 19.37H

1. APOLOGIES –SCC TJ Haworth-Culf

Chair asked ESC's T Daly & R Rainger to give their reports.

Cllr T Daly began with the Ukrainian refugee update explain arrivals in the country and what homes are available in Suffolk as part of the scheme.

Environment and Climate Change Lead Officer appointed, the new officer will be responsible for advising the Council on environmental strategies, policies and initiatives, and their contribution to national, regional and local goals.

New Affordable Housing Supplementary Planning Document adopted

The Affordable Housing SPD provides guidance to support the implementation of the Council's planning policies on affordable housing.

Applications open for East Suffolk Council apprenticeship scheme, East Suffolk Council has once again opened applications for its apprenticeship scheme, offering an opportunity to gain real life work experience, new skills and qualifications whilst also being paid.

East Suffolk beaches receive national awards, Each year, the country's best beaches are awarded Blue Flags and Seaside Awards and this year, four of East Suffolk's beaches have been selected. Both Felixstowe (Felixstowe South and Pier) and Southwold (Southwold Pier) have received combined Seaside Awards and Blue Flags whilst the beaches at Lowestoft South of Claremont Pier (bathing / resort) and Kessingland (non-bathing) have received Seaside Awards.

Cllr R Rainger explained a new housing programme that Some tenants who moved in after 2014 may have been incorrectly charged a higher rent. An independent, external audit of every rent account is now underway, and this will identify which tenants have been affected and calculate any overpayments that should be credited back to the rent account.

The review is also looking at all aspects of Health and Safety related to the Council's properties, including Fire Risk Assessments, Asbestos Management, Water Safety, Gas and Electrical Safety as well as the management and maintenance of equipment including Lifts and Stairlifts.

Cllr Rainger also mentioned he is actively trying to resolve the issue regarding Hillcrest Road as the road is full of pot hole and broken up, he mentioned the Clerk has followed the correct route to find a resolution.

2. DECLARATIONS OF INTEREST – Chair J Mayhew for item 8 school road

- 3. MINUTES** – Approval of minutes of the Parish Council Meeting held on 17th May 2022
Proposed by Cllr Hayward, seconded by Cllr Staff and thus agreed by the Parish Council to accept the Minutes of the last meeting.

4. CLERK'S REPORT ON MATTERS ARISING

- 4.1. Reports of fly tipping from ESC on church lane near Aldringham.
4.2. Community partnership newsletter covering the rise of cost of living, there is a poster attached with support details – shall we put on notice board?
4.3. Greenprint newsletter from ESC
4.5 24th September the playgroup are hoping to hold a music day and have asked if they can use the common to hold the event – Jessica will explain more details and will attend next month's meeting

Meeting Closed at 19:51

Opened to Playgroup at 19:51

Jo a representative of the playgroup explained they wish to hold a music event to fund raise for A new building for the playgroup, showing 3D plans. It was requested the use of the common to hold the event. The Clerk asked if they will provide insurance for the event or need the Parish to help. It was also discussed how Sizewell C could help support the project upon planning permission following a presentation to Cllr Staff.

Council had no objections for the playgroup to use the common subject to insurance policies in place

Re-opened the Council meeting at 19:57

- 4.6 On Helens walk she found that the train in the play area has been damaged, graffiti and cut marks – mainly inside. Cllr Mayhew said that the cleaner managed to remove the graffiti.
4.7 Have your say on housing in clusters and small scale residential development in countryside supplementary planning document.
4.8 I am now signed up and linked to the rural payments agency our account to claim for payment, I submitted the claim yesterday.
4.9 Chair J Mayhew thanked everyone involved with the jubilee especially Jo Mayhew, Colin Fletcher and all the representatives of the village hall. The event went very well. Cllr Hayward will arrange prize from council and hand to Cllr Mayhew.

5. PLANS To review any planning – nothing

6. PLAY AREA – Clerk provided quotes for a timber swing from creative play and playdale however upon Cllr Mayhew and Cllr Staff's inspection of the play area during the week they recommend to council that both double swings are in need of replacement so Clerk was asked to provide two updated quotes. Cllr Staff also said he will get additional quote to compare.

- 6.1 on the play area inspection it was discussed various repairs are needed in particular the slide, swings and zip wire area
6.2 It was also discussed to repair the bridge and to protect the posts from grass cutting
6.3 It was agreed for councillors to contact the Clerk on their availability to carry out some repairs to discuss at next meeting.
6.4 Clerk mentioned he looked back on previous correspondents regarding the newly installed fence and nowhere was it stated that 22 posts were to be installed.
6.5 Clerk has contacted Alde fencing to carry out a quote for the back fence, Clerk will try and contact a further 2 to obtain 3 quotes.
6.6 Cllr Staff mentioned that the fallen down fence has been removed but unsure who was instructed to do so.

7. MATTERS RAISED BY PARISH COUNCILLORS

7.1 Cllr Staff said he has taken delivery of the talking bench, it was discussed where the ideal location is and it was agreed somewhere on the common, Cllr Staff will ask John Bridges to quote for a base

7.2 Cllr Read confirmed the trees have been cut at the allotments however Cllr Smith mentioned another one is falling down, Clerk will contact Bidwells.

7.3 Cllr Smith asked if the person has been spoken too about the Christmas tree on one of the allotments, Cllr Read said he will speak to them.

7.4 Cllr Mayhew mentioned that council need to advertise more councillors however was left of agenda due to the sensitivity with Cllr Wigg's passing, this will be added to next month's agenda

8. SCHOOL ROAD REPAIRS – Cllr J Mayhew and Clerk presented 3 quotes to council and listed out what was included and costs. It was discussed where sleeping policemen were located and why.

8.1 All 3 quotes need clarification on how far the repairs cover and how many sleeping policemen is included.

8.2. A question was raised why we need sleeping policemen however it was discussed that it was to avoid rain water sitting in the road.

8.3 It was also discussed how will the road is to be funded and if the residents can contribute along with extra funding from ESC & SCC – Clerk to send an email to them and compose a letter to the residents.

9. CORRESPONDENCE Note correspondence received (information only).

9.1 Lynda Griffin who lives at 10 Hillcrest sent in a report regarding the condition of the road and that work is being undertaken on the on Hillcrest access roads on school road. A lot of soil is piled up and damaging the road – I forward this onto SSC & ESC. Russ & TJ said that flagship are doing the work but wasn't sure if they own the road, TJ have been speaking to Flagship and provided info and evidence that it is not owned by flagship and own by Suffolk coastal.

9.2 Barbara Parson who live on in the cul de sac of school road (not sure if she in Hillcrest too) has complained about the holes in the road, apparently a councillor has said the road has nothing to do with the council whereas she has been told it is.

9.3 Still receiving emails from concerned residents regarding the cutting of post office road and explained our current communications. I also mentioned should you want to attend meeting then they will have to opportunity to put the points and concerns they have to the councillors.

10. STANDING & FINANCIAL ORDERS – Chair signed front covers

11. BANK SIGNITURES – Clerk spoke about adding extra signatories to allow us to have more councillors able to approve payments, Cllr Smith and Cllr Mayhew were willing to complete a mandate form, Cllr Black was unable to be a signatory due to not having access to a computer. In addition Cllr Smith has a Barclay's personal account so the process could be quick regarding authorisation, Clerk to speak to Barclays once the mandate has been completed.

12. FINANCIAL To review the current financial position and approve.

The June 2022 financial statement was reviewed and approved. Proposed by Cllr Hayward and seconded by Cllr Staff.

12.1. A total of £1352.14 for payments was approved.

12.2. Received £627.19 VAT

12.3. Received £600 funding for Jubilee

12.4 Received notification from PKF little john – notice of exempt status

12.5 Cllr John Staff has online account so I could set up payment and John can authorise to make BACS payment, just need to be linked

12.6 Bank details have been sent for further payment for jubilee events, more bills to pay from the event.

13. DATE OF NEXT MEETING Tuesday 19th July 2022

Parish council meeting closed by Chair at 20:50H

