

## **KNODISHALL PARISH COUNCIL**

### **MINUTES OF PARISH COUNCIL MEETING HELD ON 20TH JUNE 2023**

**PRESENT:** Councillors J Mayhew (Chair), L Hayward, N Black, J Staff, J Clements, Clerk D Sanders, 2 members of the public

The meeting commenced at 7.30pm

**1. APOLOGIES** – TJ Haworth-Culf due to illness

**2. DECLARATIONS OF INTEREST** – Item 12 School road repairs Cllr Mayhew and Cllr Clements, Cllr Hayward for item 9 Allotments due to bench being purchase for John Read.

**3. MINUTES** – Approval of minutes of the Parish Council Meeting held on 16th May 2023

Proposed by Cllr Hayward, seconded by Cllr Clements and thus agreed by the Parish Council to accept the Minutes of the last meeting.

#### **4. CLERK'S REPORT ON MATTERS ARISING**

4.1. The Saxmundham Neighbourhood Plan has been Examined by Independent Examiner John Slater.

Following the Examination, East Suffolk Council now confirm that the Saxmundham Neighbourhood Plan will proceed to a Neighbourhood Planning Referendum, subject to the modifications as set out in the Decision Statement.

4.2 Spoken to RPA about continued letters being sent to Cllr staff house and been assured this has been sorted.

4.3 Spoken to Natural England regarding management plan and i can change dates to match the ES 5 year extension agreement. Council approved and will be reviewed at next meeting

4.4 Read Response from the police regarding speeding on Snape road.

4.5 Information regarding community speed watch, agreed to put in notice board

4.6 ES claim submitted.

4.7 Sizewell C would like to attend the parish meeting on Tuesday 17<sup>th</sup> October 2023 to provide a presentation and update.

4.8 Website has been updated to include transparency code of conduct, website accessibility and data protection as advised from our recent audit from salc.

4.9 We have just received our notification of exempt status for external audit purposes, this will also be uploaded to website.

**5. PLANS** To review any planning – nothing

#### **6. PLAY AREA**

6.1 Cllr Mayhew shared the quote from neville's regarding the repair of the fence however it was agreed by all this was too expensive to pursue.

6.2 Council to look at purchasing new posts and organising repair themselves, Cllr Staff to speak to John Bridges.

6.3 Received revised quote for double swing, as the application for 4k from SCC then council approved to pursue with site visit and purchase the new swing which was proposed by Cllr Hayward and seconded by Cllr Staff

6.4 On site visit to look at positioning of swing and removal of old one.

6.5 Clerk to ask Ward councillors for further funding for the swing.

6.6 CIL money will be used for purchase of the Swing

#### **7. SCHOOL ROAD REPAIRS**

7.1 Cllr Staff spoke to John Bridges and will have use to the digger so will carry out work.

7.2 Councillors will still meet at village hall on Saturday 24<sup>th</sup> June.

7.3 No reply from residents regarding the letter which was prepared by the clerk and posted by Cllr Mayhew

## **8. GRASS CUTTING (including fire breaks)**

8.1 Blowers completed cut however missed out the additional request by Cllr Mayhew.

8.2 Councillors have identified certain areas that need further cutting to maintain the fire breaks, Cllr Staff will ask Mervin to do.

8.3 Cllr Staff to also ask Mervin to see if he will take over all grass cutting.

8.4 Cllr Mayhew to check with Brethan on grass cutting as was always cut by them.

8.5 Clerk to check for signage (no parking) on common

## **9. ALLOTMENTS (water & bench)**

9.1 water pump has been purchased along with fuel and oil.

9.2 Cllr Mayhew received correspondence from Mr Naylor regarding the urgency of water at the allotments who attended the meeting.

Chair closed the council meeting at 19:57 and opened to Mr Naylor,

Mr Naylor began giving a brief understanding of his situation and how he moved to Knodishall five years ago, since becoming retired, Mr Naylor then explained how the allotment has become a very important part of his lifestyle along with his wife, he then expressed the urgency of the water situation, Mr Naylor wanted to offer his services to help which agreed for Mr Naylor to hold the pump and control the water supply for the allotments.

Council meeting reopened at 20:08

9.3 Cllr Mayhew will arrange a time with Mr Naylor to collect the pump after the meeting

9.4 Clerk obtained a quote to install a water main tap which requires further details however was agreed to pursue this which was proposed by Cllr Hayward and seconded by Cllr Clements

9.5 Purchase bench for Cllr read with plaque to be placed by allotments, proposed by Cllr Black and seconded by Cllr Clements

9.6 Cllr Staff to ask John Bridges about a base for the bench

## **10. MATTERS RAISED BY PARISH COUNCILLORS**

10.1 Cllr Black mentioned that the fruit trees got burnt and would like to replace, Cllr Black heard an advert saying woodland trust are giving funding - clerk will investigate.

10.2 Cllr Staff said a resident down Judith Avenue saw intruders on a ring door bell around 1pm however nothing has been reported as missing.

10.3 Cllr Clements has had a few reports in the month regarding water at the allotments

10.4 Cllr Clements asked council if the primary school can advertise fete out the front gates which was approved.

10.5 Resident asked Cllr Clements to have plot 11 back at the allotments however was declined by council due to now being rented out.

10.6 Cllr Clements asked Clerk to send all documents to her regarding allotments, it was agreed the clerk and Cllr Clements to meet and revise rules and overall condition of the allotments.

## **11. CORRESPONDENCE –**

11.1 Received one correspondence regarding wild flower growth, this was discussed and following previous minutes and trials of this subject, no changes will be made from decisions put in place previously.

## **12. FINANCIAL To review the current financial position and approve.**

The June 2023 financial statement was reviewed and approved. Proposed by Cllr Staff and seconded by Cllr Hayward.

12.1. A total of £1581.56 for payments was approved.

12.2. Received £29.46 Interest

12.3 Received notification from PKF Little John – notice of exempt status

**13. DATE OF NEXT MEETING** Tuesday 25th July 2023

Parish council meeting closed by Chair at 20:29H

Opened to Public at 20:29H

A resident who live on Hawthorn Close presented the following questions to Council

1. Who approved the building to be located at the rear of 23 Hawthorn Close – Council replied with they objected the initial one which was a double dwelling however the second application was a bungalow which east Suffolk approved and local councillors have no impact on decisions.
2. Who is going to oversee the dismantling of the asbestos shed in the said plot – Council said this would be managed by the planners and environmental health.

The same resident mentioned the safety concern regarding roots coming through on the pavement by the bridge on Judith Avenue – Clerk will report this to highways.

It was also discussed about the 8 houses being built at the end of Judith Avenue and how this was improved, in addition that noise levels have been quite high especially weekends and evening when this should not be allowed.

Meeting Close at 20:44

