

KNODISHALL PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING HELD ON 21ST MARCH 2023

PRESENT: Councillors J Mayhew (Chair), L Hayward, N Black, J Read, J Staff & Clerk & RFO
D Sanders

The meeting commenced at 19.35H

- 1. APOLOGIES** –KPC J Clements, M Smith & ESC T Daly, T Cooper & R Rainger. SCC TJ Haworth-Culf
- 2. DECLARATIONS OF INTEREST** – Chair J Mayhew – Item 8
- 3. MINUTES** – Approval of minutes of the Parish Council Meeting held on 21st February 2023, Proposed by Cllr Hayward, seconded by Cllr Black and thus agreed by the Parish Council to accept the Minutes of the last meeting.
- 4. CLERK'S REPORT ON MATTERS ARISING**
 - 4.1 SCC TJ have approved remaining balance (£167.63) for community bench, clerk have also sent off the form to apply for the 4k grant for school road repairs.
 - 4.2 Clerk asked for new pack documents from natural England on extension for common, was informed as this current plan run for remainder of the year then all dates and renewed documents will be issued later on in the year however may be a charge.
- 5. PLANS** – DC/23/0768/FUL
 - 5.1 Green Trees, School Road, Knodishall, Saxmundham, Suffolk, IP17 1UD plans for reviewed for Single storey extension and alterations – no comments or objections
- 6. PLAY AREA To review ongoing repairs**
 - 6.1 Unfortunately JHC cannot pursue with quote on new fence line due to work load however Clerk have found another company that has come in with same price however we are able to claim VAT back. Nevilles Gardening £3100.15 approved to do fence proposed by Cllr Hayward and seconded by Cllr Black.
 - 6.2 Clerk have been trying to get funding for new swings but proven very difficult, it was agreed to leave for now and re-visit with new elected council in place.
- 7. ALLOTMENTS**
 - 7.1 Final form for allotments have been filled out and finalised with all plots now taken.
 - 7.2 Playgroup have been given plot 11 and council agreed to waive the fee.
 - 7.3 Chair J Mayhew took the opportunity to thank Cllr Read for all this efforts and service looking after the allotments as Cllr Read will be stepping down from the council.
- 8. SCHOOL ROAD REPAIRS**
 - 8.1 Chippings delivered and in car park, council will arrange spreading in due course and to be discussed at next meeting.
- 9. KINGS CORONATION**
 - 9.1. Council discussed that residents have been talking about this and want to see something similar being held like the Queens jubilee, Cllr Clements have been speaking to the village hall and hope something can still happen in time.
 - 9.2 Council have agreed to support any event to mark the occasion and even discussed about making a memorial within the village.

10. DONATIONS – to discuss and approve

10.1 Donations were approved in full, proposed by Cllr Staff and Seconded by Cllr Hayward

Receiptant	2023
Knodishall Brownies	£100.00
Knodishall Village Hall	£150.00
Knodishall Playgroup	£250.00
Knodishall PCC (Churchyard Fund)	£300.00
Leiston Citizens Advice	£100.00
Leiston First Responders	£250.00
Leiston Town Council (Library fund)	£50.00
Total	£1,200.00

11. ELECTIONS (To hand in nomination papers)

11.1 All green election papers were filled out and handed back to clerk to hand to Melton office for counting on the 27th March.

12. LAPTOP FOR CLERK – approve purchase

12.1 A new laptop was approved after discussing three examples for the total of £419, proposed by Cllr Staff and seconded by Cllr Hayward.

13. MATTERS RAISED BY PARISH COUNCILLORS To receive comments from Parish Councillors.

13.1 Cllr Read raised concern regarding the water pump at the allotments because it is very old, Cllr Mayhew said he will look at options to buy a new one

13.2 Cllr Staff mentioned he laid some bark chippings down from the willows taken down to form a path way

14. CORRESPONDENCE Note correspondence received (information only).

14.1 A resident asked about the allotment plot.

15. SALC END OF YEAR AUDIT – Approve internal audit to be done by SALC

15.1 Salc were approved to carry out our end of year audit which was proposed by Cllr Black and seconded by Cllr Hayward

16. FINANCIAL To review the current financial position and approve.

The March 2023 financial statement was reviewed and approved. Proposed by Cllr Hayward and seconded by Cllr Staff.

13.1. A total of £1939.20 for payments was approved.

17. DATE OF NEXT MEETING Tuesday 18th April 2023

Parish council meeting closed by Chair at 20:40H and opened to the public.

No comments from the Public as no one was present therefore the Meeting Closed at 20:40H

