

## KNODISHALL PARISH COUNCIL

### MINUTES OF PARISH COUNCIL MEETING HELD ON 19TH MARCH 2024

**PRESENT:** Councillors J Mayhew (Chair), N Black, J Clements, L Hayward, J Staff, Clerk D Sanders.  
The meeting commenced at 19.40pm

**1.APOLOGIES** –ESC Cllr Katie Graham due to attending another meeting, SCC TJ Haworth-Culf due to illness.

**2.DECLARATIONS OF INTEREST** – None

**3.MINUTES** – Approval of minutes of the Parish Council Meeting held on 20<sup>th</sup> February 2024 Proposed by Cllr Hayward, seconded by Cllr Clements, and thus agreed by the Parish Council to accept the Minutes of the last meeting.

#### **4. CLERK’S REPORT ON MATTERS ARISING**

- Reported the streetlight not working again on fix my street
- Hillcrest Road Issue (ES0007.52) - letter out to the address stated on Companies House for the Tony Redhead. I was contacted by Sarah who informed me that while they farm the land, they are not actually the land owners and that she would forward my letter onto the land owners to respond. I haven’t heard back from them so I have chased Sarah asking if she can provide contact details so that I can contact them directly.

So far as the works themselves are concerned, I had asked the team who organise communal works to ask one of their contractors for a price. However, as of 1<sup>st</sup> of April we will have a contractor lined up for all communal paths and roads using a set price across our stock. This contract is currently out for tender and once decided on we can then add Hillcrest to the list of works once this contract kicks in on the 1<sup>st</sup> of April.

Will keep you updated as things progress, and I am obviously working with our Legal Team throughout.

**5. PLANS** - DC/24/0876/FUL Manor Farm Land South Of School Road Knodishall Suffolk IP17 1TN, Construction of an agricultural access track – no objections or comments  
Cllr Staff is still working on this.

#### **6. SPEED INDICATOR DEVICE**

Highways confirm that the works have now been ordered. Milestone have up to a maximum of 14-weeks to programme and install the post.

#### **7. COMMON (Tree planting)**

This was completed by Cllr Black, Cllr Staff and helped by Mrs Wigg. The Parish council would like to thank Mrs Wigg for all her help planting the trees on the common.

#### **8. VILLAGE NEWSLETTER**

8.1 Cllr Mayhew received a quote from Leiston Signage to print double sided A4 in colour, explained on the quote will allow design at an additional cost.

For 500 copies a total of £128 with a addition of £60 for design.

8.2 Quote seems reasonable however Clerk was asked to contact local groups and businesses if they wish to advertise and help towards the costs.

#### **9. FUNDING OPPORTUNITIES**

9.1 Clerk presented the latest funding opportunities from east Suffolk however nothing relevant to what we would be looking for.

9.2 Clerk contacted Sizewell C and the response as follows:

The Community Fund will be the best route for funding for Knodishall. This is being administered by Suffolk Community Foundation, the details of the processes are being worked on now, so I would keep an eye on their website, but of course this will be something we will be promoting once this is live.

9.3 Chair mentioned it would probably become live from April

9.4 it was discussed that we could review the play area and help with some new play equipment.

#### **10. MATTERS RAISED BY PARISH COUNCILLORS**

10.1 Cllr Hayward has asked to create a bio-diversity area, this will be included on the agenda for May however in meantime councillors have agreed to look at a suitable area which would generate the perfect place.

10.2 Cllr Staff has asked for the grass to be cut by blowers.

10.3 Cllr Staff has asked if we still want the bear bin, which everyone agrees we should have it so Cllr Staff will look at getting a suitable insert.

10.4 Cllr Staff will be at the next Sizewell C forum so will miss the next meeting as they fall on the same day, if anyone has any questions, please let John know asap.

#### **11. CORRESPONDENCE –**

11.1 Scottish Power Renewables will be undertaking intrusive infiltration testing for our East Anglia TWO and ONE North offshore windfarms in April, and we would like to invite members of Knodishall parish council to a briefing where we can provide further information and give parish council members the chance to ask questions about these planned works. The team leading these works will be in the locality between Monday 25th- Wednesday 27th March and we would appreciate if you can advise of your parish council's availability to attend a one-hour briefing on these dates. If you are available, we would like to hire the village hall for this discussion. This has been arranged on the 26<sup>th</sup> March at 19:30, Cllr Mayhew invited the rest of the councillors along.

11.2 Friston parish recorder wrote to chair promoting the local history opportunities, this was discussed and agreed to send an invite to next month's APM.

#### **12. SALC END OF YEAR AUDIT – Approve internal audit to be done by SALC**

It was approved for salc to carry out the internal audit – proposed by Cllr Staff and seconded by Cllr Hayward.

#### **13. BARCLAYS MANDATE CHANGES (sign & approve)**

A review on the mandate was carried out and Chair and clerk needed to sign removal of Cllr Smith and Cllr Staff in addition to fill in details for Cllr Mayhew to be added on the mandate to have access to online banking.

#### **14. FINANCIAL To review the current financial position and approve.**

The March 2024 financial statement was reviewed and approved. Proposed by Cllr Hayward and seconded by Cllr Clements.

A total of £1185.56 for payments was approved.

**14. DATE OF NEXT MEETING** Tuesday 16<sup>th</sup> April 2024 which will be the annual parish meeting, so the only agenda item is to approve last month's minutes and financials. Clerk was asked to send invites out to local groups to read out their reports.

Meeting closed at 20:27H

No public present

