

The main theme at the moment seems to be the wide range of issues we are consulting with the public on.

The better response we get, the more informed our decision-making will be on these issues – so anything you can do to encourage participation would be greatly appreciated.

**Suffolk Coastal Cabinet** – 6.30pm on Tuesday, 3 October: Norfolk and Suffolk Economic Strategy: The new Norfolk and Suffolk Economic Strategy is due to be finalised on 25 October 2017. This strategy will set the regional framework for promoting and supporting economic growth across the two counties. It links to the national government's emerging Industrial Strategy and also reflects the challenges and opportunities presented by Brexit. The east Suffolk councils, along with public, private and community sector partners, been involved in developing this new strategy. Cabinet was asked to endorse this strategy and signal its continued support and commitment to economic growth at the local and regional level.

### **Woods Lane – Planned Closure:**

As you may be aware, Woods Lane in Melton is to be closed for a significant number of weeks. This will obviously cause disruption to the access to our offices, so Members will need to plan accordingly when attending meetings at East Suffolk House. You will remember that we, as the local planning authority, originally turned down Bloor Homes planning application to build 186 new homes on land adjacent to Woods Lane. However, Bloor Homes successfully appealed and was granted planning permission. Work is now proceeding on the project, which includes connecting utilities, such as gas, electricity and water. Bloor Homes has therefore applied for the road closure in two parts: • Phase 1: 6 Nov – 30 Nov – This first closure will be to construct new footpaths, bus stops and prepare for the more substantial works after Christmas. • Phase 2: 8 Jan – 13 April 2018 - The second closure will be to install 500 metres of sewer pipes and connections, running beneath the middle of Woods Lane, at a depth of two metres. They will also be giving utility companies the opportunity to make their own connections. The work will be halted throughout December, as is standard procedure around the Christmas period. It is an enormous undertaking which will make the road impassable, and for this reason the road will be completely closed and a traffic light-managed one-way system cannot be implemented. Obviously, the developer has a legal right to carry out this work as part of their development. The County Council's Highways Authority is working with the developer, putting pressure on them to complete the work as quickly as possible, limiting impact as much as possible and creating the most appropriate diversion, as possible. They have granted permission on the basis that the work must be completed by 13 April, with no possibility of an extension unless there are extreme and unavoidable circumstances. The County has also insisted the developer's contractor carrying out the work do longer hours each day, and work at weekends, at their own cost and will be making regular on-site inspections to ensure the work is progressing as scheduled. Bus operators and emergency services have been made aware of the diversion route and given the opportunity to raise any issues they may have. Bloor Homes is the developer and Palmer Fencing Ltd is responsible for the traffic management on the closure and diversion. Their telephone number is 01473 834 960, if you received any questions or comments about the closures. The diversion route can be seen on [www.roadworks.org](http://www.roadworks.org) by changing the

dates viewable and ensuring Road Works and Road Closures and Diversions layers are visible. For help using [www.roadworks.org](http://www.roadworks.org) please see <https://www.elgin.org.uk/support> Issues with the works should be directed to Bloor Homes on [woodslanehighwayworks@bloorhomes.com](mailto:woodslanehighwayworks@bloorhomes.com) Issues with access or egress or closure/diversion signs should be directed to Palmer Traffic Management Ltd. 01473 834960 or [info@thepalmergroup.co.uk](mailto:info@thepalmergroup.co.uk)

### **Car Parking Consultation:**

We are consulting on our plans for Civil Parking Enforcement (CPE), which is scheduled to be introduced in April 2019. This gives us the opportunity to develop Local Parking Plans, defining off-street and on-street parking control policies. The aim of this consultation is to gain an understanding of local issues and possible solutions, then incorporate them into Local Parking Plans. A further round of consultation will be carried out, once these initial ideas have been considered, when we will present our proposals for the future parking provisions in the district. We know car parking is one of the key burning issues for our local communities, so it is important we capture their thoughts on the best way to manage car parking in their areas. An initial consultation exercise has already been carried out with Town and Parish Councils, now we are asking the public to put forward their views. We are particularly interested in:

- How car parking can better support the economy of town centres and businesses
- How car parking can better support tourism
- How CPE can address other local parking issues - and where there are particular problems related to poor parking

For more information, visit:

[www.eastsuffolk.gov.uk/visitors/parking/suffolk-coastal-carparking-consultation](http://www.eastsuffolk.gov.uk/visitors/parking/suffolk-coastal-carparking-consultation) To have your say, please email: [carparking2017@eastsuffolk.gov.uk](mailto:carparking2017@eastsuffolk.gov.uk) Responses should reach us by Friday, 13 October 2017. ***If you have not replied yet then please note that all responses received by the 31<sup>st</sup> October will still be considered.***

**Help Shape the Future:** We are coming towards the end of the consultation on the draft plan which will shape where residential and commercial development could be located during the next 20 years. The draft Local Plan for Suffolk Coastal which, when finalised, will be used as a guide for future planning decisions and highlights areas within the district which have the potential for growth. Our objective is to achieve the right balance of development for the local area, attracting inward investment to take advantage of economic opportunities whilst at the same time protecting and enhancing the natural and built environment. Copies of the consultation document, Sustainability Appraisal documents and evidence base documents are available on the Council's website at:

[www.eastsuffolk.gov.uk/planning/localplans/suffolk-coastal-local-plan/local-plan-review/](http://www.eastsuffolk.gov.uk/planning/localplans/suffolk-coastal-local-plan/local-plan-review/) Alternatively copies of the documents are available for inspection in local libraries across the district (including mobile libraries). Comments should be submitted by 23.45 on Monday, 30 October 2017, via:

- Our on-line consultation system: <http://consult.suffolkcoastal.gov.uk/consult.ti>
- Email to [suffolkcoastallocalplan@eastsuffolk.gov.uk](mailto:suffolkcoastallocalplan@eastsuffolk.gov.uk),
- Letter addressed to Planning Policy & Delivery Team, East Suffolk House, Station Road, Melton, Woodbridge, IP12 1RT.

**PHILIS Success:** A hi-tech system for handling imports at the Port of Felixstowe has received national recognition. The Port Health Interactive Live Information System (PHILIS) has been shortlisted for a prestigious national award at the APSE Environmental Services Innovation Awards 2017. PHILIS has been selected as a

finalist in the Technological Innovation category of the Innovation Awards – with the winners due to be announced on Thursday, 19 October. And this success comes at the time when PHILIS, developed by Suffolk Coastal's Port Health team, has made it to the silver screen - with a specially-commissioned film made by local company, Bruizer. As well as enabling Port Health to deliver a quicker, more effective and efficient service, PHILIS has meant that increases in workload over the last nine years have been met without the need to increase the size of the team. In addition to benefiting the Port Health service at Felixstowe, the software has now been licenced to all of the major sea ports: London, Mersey and Southampton. During 2016/17, the system has also been developed by the team to manage animal welfare requirements at Heathrow's Animal Reception Centre (HARC). The system now:

- Manages 85% of food imported into the UK from outside of the EU
- Supports 100 users operating from 4 Port Health Authorities and HARC
- Handles over 3million containers a year through the 4 ports
- Has delivered at least a 20% saving in officer time at Felixstowe
- Scans around 1 million documents a year
- Generates income for the Council through licence fees

To view the PHILIS film, see:

[https://www.youtube.com/watch?v=nOhxoV\\_QMWY](https://www.youtube.com/watch?v=nOhxoV_QMWY)

**New strategy to boost visitor economy:** A new Tourism Strategy has been agreed for east Suffolk. The visitor economy generates over £0.5bn of economic value, accounting for 13% of total employment, in the two districts. The Councils are determined to support and enhance this industry by developing a clear strategy which will nurture, enhance and grow the local tourism offering - and better compete with other visitor destinations both nationally and internationally. An East Suffolk Tourism Steering Group will be established to oversee the delivery of actions. This group would be comprised of council members and officers who have a responsibility/role in delivering and supporting the East Suffolk visitor economy.

### **We love apprentices:**

Suffolk Coastal and Waveney District Councils are celebrating the impact of apprentices within the two councils after recruiting a record number this summer. The apprenticeship scheme has become well established within the two councils with 43 young people trained since 2012 – with 70% of apprentices over the last three years staying with the Councils to develop their careers. Several of these have gone on to undertake further qualifications within their chosen field, including level 3 apprenticeships in Business admin and Customer Services, level 4 professional qualifications in Housing, and one young person who joined us in 2012 has recently completed a level 5 qualification in HR. Apprentices are currently working in service areas across the two districts, including HR, planning, housing, finance, legal and Active Communities, with 13 new recruits joining the councils earlier this month. In return, we offer them all a business based, supported recognised qualification, a modern working environment, generous annual leave entitlements and valuable work based skills from day one.

### **A12 'Four Villages' Bypass Consultation:**

The county councils are leading on the consultation on proposals to build a bypass on the A12 between Saxmundham and Wickham Market as part of Suffolk's Energy Gateway (SEGWay). At the end of 2016, Suffolk County Council successfully secured funding from the Department for Transport's (DfT) Large Local Major Schemes Programme to further develop the business case for a scheme which aims

to deliver improvements to this section of the A12. The final case for government funding will be submitted before the end of the year. The proposed scheme aims to build a bypass for Farnham, Stratford St Andrew, Glemham and Marlesford. The options being considered are: - Option 1: A single carriageway route that would begin at a new roundabout junction with the A1094 and the A12 Saxmundham Bypass at Friday Street. It would then run south, to the east of the A12 and the four villages of Farnham, Stratford St. Andrew, Little Glemham and Marlesford, crossing the rivers Alde and Ore. It would re-join the current A12 alignment where the current dual carriageway Wickham Market Bypass begins. The new road would follow a relatively direct alignment, which reflects design standards for a 60mph single carriageway road. - Option 2: A dual carriageway route that would begin at a new roundabout junction with the A1094 and the A12 Saxmundham Bypass at Friday Street. Like option 1, it would then run south, to the east of the A12 and the four villages, crossing the rivers Alde and Ore. It would re-join the current A12 alignment immediately to the north of the A12/B1078 Wickham Market interchange. The new road would follow a more curved alignment, suitable for 70mph dual carriageway roads. **The consultation runs until Wednesday, 25 October.** Full details of the proposals can be viewed at [www.suffolk.gov.uk/consultations](http://www.suffolk.gov.uk/consultations) Responses will be analysed following the consultation closure. The business case will then be refined and submitted to the Department for Transport. If approved, Suffolk County Council will embark on the planning process connected with the bypass in 2018.

**Spooky Fun at Landguard:** Tickets are on sale for this year's fun-packed Landguard Spooky Day at Felixstowe Museum on Saturday 28 October from 12pm to 4pm – offering an afternoon of gentle chills and thrills suitable for ages 2-12 years. This year's highlights include a fab new puppet show 'Three Silly Witches' and balloonmodelling with Miraiker, a graveyard-themed disco room, creepy crafts and colouring-in and a 'Hocus Pocus' quiz trail. The museum will be decorated spooky-style with cobwebs, lights, music and special effects, with plenty of surprises and treats. Children are also encouraged to come in fancy dress, with prizes to be won! Tickets are £7.00 for children, £2.00 for adults. The event normally sells out, so people should book early to guarantee entry. Tickets can be booked at the Discover Landguard or Felixstowe Museum websites: [www.discoverlandguard.org.uk](http://www.discoverlandguard.org.uk) or [www.felixstowemuseum.org](http://www.felixstowemuseum.org)

## **SCBCA Awards are now officially open!**

The [Suffolk Coastal Business and Community Awards](#) are officially open for nominations from today (5th October 2017) until 5th January 2018.

This year's awards categories cover teamwork, growth, services to the community, health & wellbeing, customer service and tourism – and much more besides.

Each award aims to recognise the contributions, initiatives and successes of businesses, groups and individuals within the Suffolk Coastal District over the past 18 months. The winners will be announced at a black-tie awards dinner at [The Hangar, Kesgrave Hall](#) on 15th March 2018.

We'd like to thank our line-up of fabulous and generous sponsors includes: Christies Care, EB Carpets, EDF Energy, Gotelee Solicitors, Places for People Leisure, Suffolk Places, Ufford Park and Suffolk Coastal District Council and Suffolk Coastal Norse.

Councillor TJ Haworth-Culf, Suffolk Coastal District Council's cabinet Member with responsibility for Customers, Communities and Leisure, said:

"We're expecting this year's awards to be bigger than ever as we look to reward more businesses, groups and individuals who are making a real difference in the community.

"This year we have two new awards, the 'Food & Drink Retailer of the year' and the 'Big Bang Award' which looks to recognise those driving the growth of science, technology, engineering and manufacturing in this area. There's so much innovation happening in this part of the world, we need the public's help in finding those who inspire the community and make this a special place to live – so get nominating!"

Charles Rowett, CEO of Gotelee Solicitors – sponsors of the welcome drinks – added:

"It's a real pleasure for us to sponsor the Suffolk Coastal Business and Community Awards for the second time. With our new coastal footprint and strong corporate offering to businesses, it's a no brainer for us to be sponsoring these awards that reward good business."

The full list of awards and sponsors is as follows.

- New Business of the Year sponsored by [EB Carpets Felixstowe](#)
- Business Growth Award sponsored by [Suffolk Coastal District Council](#)
- Customer Focus Award sponsored by [Christies Care](#)
- Encouraging Tourism sponsored by [Suffolk Places](#)
- Services to the community (group) sponsored by [Suffolk Coastal Norse](#)
- Services to the community (individual) sponsored by [Places for People](#)
- Big Bang Award sponsored by [EDF Energy](#)
- Club of the Year sponsored by [Ufford Park](#)
- Great Idea Award sponsored by [Suffolk Coastal District Council](#)
- Food & Drink Retailer of the Year sponsored by [East Suffolk Food Trails](#)
- Health & Wellbeing sponsored by [De Vere Care](#)
- People Development
- Team of the Year

[Check out the categories](#) and [enter here](#).

## **Parents urged to have say on school admissions**

Suffolk County Council is seeking views on its proposed admissions policy for the 2019/2020 school year; ensuring school places are offered to children in a fair way.

The consultation, which started on Monday 2 October, will run until Monday 13 November 2017.

There are proposals to make some minor changes to the admission arrangements and co-ordinated admissions scheme for schools in Suffolk for the 2019/2020 school year.

The governing bodies of voluntary aided, foundation, free schools and academies are responsible for admissions to their schools. If you want to view the arrangements for these schools you should contact the school directly.

Councillor Gordon Jones, Suffolk County Council's Cabinet Member for Children's Services, Education and Skills, said:

"I encourage parents and carers to go online and take a look at the proposed admissions procedures and tell us what they think.

"Whilst we are only proposing some minor changes to our policy for 2019/2020, school admissions are a very sensitive subject and so we must listen to what our residents, parents and schools are telling us about the current process and what we are proposing before making any decision."

To view the consultation documents and to have your say on the proposals, please visit [www.suffolk.gov.uk/consultations](http://www.suffolk.gov.uk/consultations).

## **Looking for business support in Suffolk Coastal?**

Suffolk Coastal is helping to support local businesses in the area by working with MENTA, Suffolk's enterprise agency, to provide a variety of training courses.

Whether you're an established business or a new start-up business, if you're looking to build your social media presence, MENTA has many business skills courses covering all aspects of marketing in the Suffolk Coastal area:

- Advanced Twitter for Business – 19 October 2017 – Framlingham Technology Centre
- Media Articles. How To Get Your Business In The Press – 8 November 2017 – Milsoms, Kesgrave Hall
- The Essentials of Emails Marketing – 21 November 2017 – Framlingham Technology Centre
- Instagram for Image Based Businesses – 7 December 2017 – Milsoms, Kesgrave Hall

Led by trainers who are experts in their fields, Nick Pandolfi delivers social media training and brings with him a wealth of experience in actively running business social media platforms, his courses are regularly five stars rated. He aims to provide practical help which people can immediately put into action.

Selina Noton of Business Vitamins delivers MENTA's Marketing for Growing Businesses course. Selina is a member of the Chartered Institute of Marketing



with over 20 years consumer and business-to-business marketing experience. This spans brand, channel, corporate and product marketing.

Cllr Geoff Holdcroft, cabinet member for Economic Development, said:

“Our work with MENTA demonstrates our commitment to supporting businesses in this area.

“A key part of our Business Plan is our pledge to provide more effective business support to facilitate the growth of Small & Medium-sized Enterprises and we hope our continued partnership with MENTA will continue to help businesses thrive and grow.”

The masterclasses are subsidised by Suffolk Coastal and cost £38.57 to attend.

You can book your place online at: [www.menta.org.uk](http://www.menta.org.uk) or by calling MENTA on 01284 760206.

### **Last chance to have your say on Parliamentary constituency boundaries**

This week the [Boundary Commission for England](#) (BCE) launched its third and final consultation on changes to Parliamentary constituencies in England, intended to come into effect for the next scheduled general election in 2022.

This is the last chance to have your say on decisions that could affect your area. The proposals published are a result of feedback from public consultations in September 2016 and March 2017.

Following a decision by Parliament to reduce the number of constituencies in the UK to 600 from 650, and to ensure that the number of electors in each constituency is more equal, the Boundary Commission for England is conducting the necessary review of all English constituencies.

You can view the proposed changes and see what other people have already said about your local area [online](#) until **11 December 2017**. You will find an interactive map that's quick and easy to use to respond to the consultation in minutes.

### **Making it easier to apply for Universal Credit**

New technology installed at Felixstowe Citizens Advice is now making it easier for the public to apply for Universal Credit.

Two new public access terminals have been installed at the Citizens Advice office on Orwell Road in Felixstowe to give residents online access. They'll be free to use, without a need for an appointment in the office's reception area.

Universal Credit was introduced in May 2016 to simplify the benefits system and help ensure people are better off in work. It is paid as a single monthly payment direct to the customer, similar to a wage. Applications can only be made online and claimants must have an active email address and bank account.

Universal Credit is being introduced gradually and the Full Service is set to be rolled out across Suffolk Coastal from June 2018 and means that any new claims for older-style 'legacy' benefits would become claims for Universal Credit instead.

Cllr TJ Haworth-Culf, cabinet member for Customers, Communities and Leisure, said:

"By providing the new public access terminals through Citizens Advice, we hope they'll help our residents who don't have access to the internet apply for Universal Credit as well as providing support to those making their application.

"We're very grateful of the work carried out by our local Citizens Advice offices as they're a vital part of the community and they play a key role in supporting our residents through the introduction of this new service.

"We would encourage anyone worried about the changes to come and talk to them now to help prepare them for the new system."

Graham Page, Manager of the Felixstowe Office, said:

"We're pleased to be offering the public these new terminals as it means we're one step ahead of the Full Service roll out of Universal Credit.

"This has been a partnership effort as we work closely with Suffolk Coastal and the Department for Work and Pensions to make the process as seamless as possible.

"Along with this access, we will do what we can to help them people their claim and will be providing personal budgeting support to help alleviate the problems which have been learnt elsewhere, to make it a smooth process."

Universal Credit has replaced six 'legacy' benefits; Housing Benefit, Working Tax Credit, Child Tax Credit, Income Support, Jobseekers Allowance and Employment and Support Allowance.

Public access terminals are also available at Felixstowe and Woodbridge Libraries within Suffolk Coastal's Customer Services, with staff available to help people get online.

Universal Credit is assessed and awarded by the Department for Work and Pensions (DWP) and the Council has worked proactively with the DWP to support customers and communities with the rollout.

- [Find out more about Universal Credit.](http://www.eastsuffolk.gov.uk/benefits/universal-credit/)

Leiston CAB

Citizens Advice is at Felixstowe and Woodbridge Libraries every Monday morning from 10-12pm.



The CAB service is also available at The GP's Surgery in Aldeburgh on the first Friday of each month. The job centres will be issuing letters to everyone who is currently on the appropriate 'legacy benefits' to explain the migration to UC as we get nearer the roll-out in Spring 2018. The CAB have an agreement with SCDC that they will help provide budgeting skills training to anyone who wants/needs it as they transfer over. It must be noted that UC can only be done online and people will need an email address.

Many thanks

TJ and Maureen.

## **INTRODUCTION**

Suffolk Coastal District Council and its predecessors have long been responsible for the management of some nine areas of Registered Common Land in five parishes. These areas have been managed under Schemes for the Regulation and Management of Common Land introduced in accordance with the Commons Act of 1899 with the purpose of allowing the land to be used for public access and recreation. Section 4 of the Commons Act 1899 allows for the district council to delegate to a parish council any powers of management conferred by the Act to a parish council.

Over the last 20 years or so the Council has been working with Parish Councils and local community groups to ensure that these areas are effectively managed for access and recreation, whilst also maintaining or improving their value as wildlife habitats. To help achieve this, all eligible Commons, i.e. eight of the nine sites, had been entered into (agri-environmental) Countryside Stewardship Schemes each of which attracted modest sums of grant aid.

Throughout this period, the Council has supported the development of the community groups by providing them with essential tools and equipment, insurance cover and appropriate training in order to manage these areas.

In all cases the Council has involved the respective Parish Councils and community groups in reviewing the management plans for the Commons prior to making applications for Countryside Stewardship Schemes and over time the community groups and Parish Councils have become more involved with the implementation of the management plans.

## **REASONS FOR THE REQUESTS**

The review of the Commons Management Plans commenced over 12 months ago as the current Countryside Stewardship Agreements come to an end between 2012 and 2014. In keeping with the principles of localism, the Parish Councils were asked if they wished to take on the responsibility for managing the Commons in the future, the benefits of this being to localise the decision-making process and provide a greater attention to detail as is often achieved through increased community involvement. If the Parish Councils considered this desirable then it would be advisable to make this change at the end of one agri-environmental scheme and the start of another.

**To date Knodishall and Westleton Parish Councils have considered this proposal and, following discussions with community groups and the wider community, both have formerly requested the delegation of the respective Schemes for Regulation and Management. The Scheme for Knodishall was made on 22 October 1912. The Scheme**

for Westleton was made on 29 September 1915. Two other Parish Councils, Middleton and Wenhasston are also in the process of considering this option. The final Parish Council, Saxtead are reviewing management

arrangements over a longer time period and this situation is complicated by the fact that Saxtead Green is owned by Pembroke College, Cambridge.

### **3 FINANCIAL AND GOVERNANCE IMPLICATIONS**

- 3.1 The Parish Councils are intending to apply for the latest round of agri-environmental schemes, now known as Higher Level Stewardship (HLS), and the preparation of the application along with other day to day management and maintenance responsibilities and the further training of volunteers will result in costs being incurred. It is therefore proposed that each Parish Council be offered a single payment of £1,500 to cover these costs prior to the payment of HLS funding becoming available.
- 3.2 The Parish Councils will be advised to establish Commons sub-committees to oversee the management of the Common, if they don't already exist, the purpose of which would be to maintain or develop the active involvement of the local community or Commons Group and ensuring that any Rights of Common are respected.
- 3.3 The implications for the Council's Countryside service are quite limited, as much of the management work is carried out by local community groups and the team either oversees contractors or supports the community groups. This is largely covered by income received from the Stewardship scheme. The changes in management arrangements will however free up staff time, so enabling increased direct delivery of the management of the newly transferred sites at Iken, Nacton & Thorpeness.

### **4 OTHER KEY ISSUES**

- 4.1 The Parish Councils may from time to time require advice and/or guidance on various management issues. The Council should offer to provide this support for a period of 3 years following the delegation of the Scheme to allow for the transfer of the knowledge and experience gained by the Council over the past 20 years.
- 4.2 The District Council has inspected trees on the Commons on an annual basis for the last 10 years to ensure tree risk is effectively managed. It is proposed that if requested, this service be continued for a period of 3 years, however that costs of any management work arising from the inspections would have to be met by the Parish Councils.

### **5 CONSULTATION**

5.1 Consultation has taken place with the Parish Councils and local communities through specifically focussed public meetings.

## 6 OTHER OPTIONS CONSIDERED

6.1 Not to transfer the Schemes for Regulation and Management and continue to manage the land in house. This was not considered to be a better option more for the reasons outlined in paragraph 2.1 above.

## 7 REASON FOR RECOMMENDATION

7.1 To facilitate the long-term management of the Commons in the most cost-effective and sustainable way it is considered that where a Parish Council has requested the delegation of a Scheme for the Regulation and Management of Common Land within their Parish and their request is supported by the local community, then this request should be granted.

## 8 RECOMMENDATION

That Council agrees to the delegation of all of the management powers contained in the Scheme for the Regulation and Management of Common Land made (1) on 22 October 1912 in relation to Knodishall Common to Knodishall Parish Council and (2) on 29 September 1915 in relation to Westleton Common to Westleton Parish Council.
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### APPENDICES

<b>Appendix A</b>	Scheme for Regulation and Management & Plan of Knodishall Common
<b>Appendix B</b>	

	Scheme for Regulation and Management & Plan of Westleton Common
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### BACKGROUND PAPERS

Date	Type	Available From
23.2.12	Correspondence from Chairman of Knodishall Parish Council	John Davies
28.7.12	Correspondence from parish Clerk of Westleton Parish Council	John Davies