

KNODISHALL PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING HELD ON 16th SEPTEMBER 2025

PRESENT: Councillors J Mayhew (Chair), J Clements, N Black, Clerk D Sanders & Cllr Whitelock

The meeting commenced at 19:30

1. APOLOGIES – SCC TJ Haworth-culf & Ruth Hardy (TCC)

2. DECLARATIONS OF INTEREST – Cllr Mayhew & Cllr Clements agenda item 9.

Meeting closed at 19:33 for Cllr Sarah Whitelock to read the report which has been uploaded to the website. Cllr Whitelock discussed with council the building of mission rooms and the issues regarding planning.

Before the meeting reopened Cllr Mayhew shared the sad news of the passing of John Reed who spent many years as a Knodishall parish councillor, we observed a moments silence in remembrance.

Meeting opened at 19:44

3. MINUTES – Approval of minutes of the Parish Council Meeting held on 19th August 2025.

Proposed by Cllr Clements and seconded by Cllr Black and thus agreed by the Parish Council to accept the Minutes of the last meeting.

4. CLERK'S REPORT AND MATTERS ARISING

4.1 Nature at work signs have eventually arrived and now in place

4.2 ESC councillors are having a reshuffle and Cllr Whitelock will attend meetings where possible

4.3 Ensors is now part of Azets (one of the UK's leading accounting and advisory firms).

5. PLANS – No plans

6. TRAFFIC CALMING COMMITTEE

6.1 Ruth met with Steve Merry (TRG) and provide a positive update that will be presented to group regarding increased traffic measures for Knodishall

6.2 Data of SIDS were presented

6.3 village gates furniture license agreed

6.4 ESC have agreed to pay half of costs towards the village gates

6.5 ESC have drafted a letter to SCC asking to restrict speed limits to 20mph in most surrounding villages including Knodishall

6.6 Ruth explained to clerk previous to meeting that the TCC have almost disbanded however wishes to continue being a representative of traffic calming for the village as a seat on the parish council – this was discussed all councillors felt it was important that this must continue in addition being in desperate need of councillors for the parish – co-option to take place at the next meeting.

7. ALLOTMENTS

7.1 Clerk has issues all renewal letters, in addition asking for future correspondences to be sent digitally to save on ink/paper

7.2 received two payments, plot 2 & 9

7.3 Cllr Clements regularly review condition and appears to be all in good condition therefore no concerns

7.4 Cllr Clements had to remind a tenant to put out a fire the other week

7.5 Plot 13 & Plot 12a vacant – plot 12a decided not to renew due to mains tale weed.

8. PLAY AREA

8.1 no further update on play areas future however it was reiterated by Cllr Mayhew that the councillors cannot maintain or afford its upkeep.

8.2 Extra-ordinary meeting to be held on the 4th November at the village hall to discuss its future, notifications will be sent to invite members of the public.

8.3 Cllr Mayhew have started to paint the slide equipment.

8.4 Clerk to contact Coldfair green play area and PTA to raise awareness of the play areas future.

9. SCHOOL ROAD REPAIRS

9.1 Clerk gather previous information on school road repair quotes and letters.

9.2 councillors still feel they need advice on what is best to do with the road

9.3 Cllr Hayward to discuss possible options with her husband and whether he could possible help.

10. COMMON OWNERSHIP (LAND REGISTRY)

Clerk to try gain further information on ownership which will be an ongoing project, if anyone has any details or information, parish councillors encourage them to come forward.

11. REVIEW INSURANCE RENEWAL PREMIUM

Insurance renewal was proposed by Cllr Clements and seconded by Cllr Hayward.

12. CLERK PAY REVIEW

Councillors reviewed clerk pay following the NJC pay scale increase, it was also requested from the clerk that he moves pay scale from entry level. It was agreed increase pay scale including back pay, in addition to recognition of hard work and commitment councillors all agreed to move the pay scale to LC2 19 from April 2026 which will form part of the precept request. This was proposed by Cllr Hayward and seconded by Cllr Black.

13. MATTERS RAISED BY PARISH COUNCILLORS

13.1 Cllr Black asked if any tree surgeon have looked at the willows by the river, clerk did not arrange this so will contact CTS to take a look, Cllr Black agreed to meet.

13.2 Cllr Mayhew will have another walk around with WILLS grass cutting to make some amendments

13.3 Cllr Mayhew picked up the wood and given to Nigel for the new no parking signs

13.4 Cllr Mayhew suggested a tick box list for Helen when carrying out caretaker duties as part of risk management.

14. CORRESPONDANCE

- Requesting traffic data to support with mission room planning
- History tab on website is now live
- Further requests regarding footpath locations and if there is a ramblers society
- Giving notice to Plot 12a
- Helen (Caretaker) having operation and could be unavailable for a few months, clerk suggested temporary staff during this time, however councillors agreed to see how Helen is post operation and discuss further if necessary.

15. FINANCIAL

The September 2025 financial statement was reviewed and approved. Proposed by Cllr Clements and seconded by Cllr Black.

15.1 A total of £917.28 for payments was approved

16. DATE OF NEXT MEETING – 21st October 2025

The Parish Council meeting was closed by the Chair at 21:01hrs.

